

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linszen

HUMAN SERVICES COMMITTEE

Thursday, January 5, 2017

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

****REVISED****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 16, 2016.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board of Directors (September 22, 2016).
 - b. Board of Health (September 13, 2016).
 - c. Human Services Board (November 10 & December 8, 2016).
 - d. Mental Health Ad Hoc Committee (October 19, 2016).
 - e. Veterans' Recognition Subcommittee (October 18 & November 15, 2016).

Communications – None.

Wind Turbine Update

2. Receive new information – Standing Item.

Resolutions/Ordinances

3. Resolution Approving Funding to Provide Safe and Secure Transitional Housing in Brown County.

Human Services Department

4. Update re: County policies re: visiting hours for relatives, court appointed guardians, and other professional services personnel at the Community Treatment Center.
5. Budget Adjustment Request (16-112): Any increase in expenses with an offsetting increase in revenue.
- 5a Budget Adjustment Request (16-116): Any allocation from a department's fund balance.
- 5b Budget Adjustment Request (16-117): Any increase in expenses with an offsetting increase in revenue.

- 5c Budget Adjustment Request (17-03): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- 6. Executive Director's Report.
- 7. Financial Report for Community Treatment Center and Community Programs.
- 8. Statistical Reports.
 - a. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Child Protection - Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
- 9. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Aging & Disability Resource Center - No agenda items.

Health Department – No agenda items.

Syble Hopp – No agenda items.

Veterans Services – No agenda items.

Other

- 10. Audit of bills.
- 11. Such other Matters as Authorized by Law.
- 12. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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ADDITION TO HUMAN SERVICES COMMITTEE

Thursday, January 5, 2017 @ 5:30 p.m., Room 200, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Human Services Department

- #5a Budget Adjustment Request (16-116): Any allocation from a department's fund balance.
- 5b Budget Adjustment Request (16-117): Any increase in expenses with an offsetting increase in revenue.
- 5c Budget Adjustment Request (17-03): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.

News media notified by fax 01/04/2017.

Human Services Committee Members and County Board notified by email on 01/04/2017 and placing on desks at Human Services Meeting on 01/05/2017.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, November 16, 2016 at Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Hoyer, Supervisor Schadewald, Supervisor Brusky, Supervisor De Wane, Supervisor Linssen
Also Present: Supervisors Nicholson and Zima, Human Services Director Erik Pritzl, Human Services Finance Manager Eric Johnson, Nursing Home Administrator Luke Schubert, Health Environmental/Lab Manager Rob Gollman, Director of Administration Chad Weininger, Corporation Counsel Dave Hemery, interested parties, news media

Audio of this meeting is available by contacting the County Board Office at (920) 448-4015

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 5:30 p.m.

II. Approve/Modify Agenda.

To move 4, 8 & 9 after Item III.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to modify the agenda to take Items 4, 8 and 9 after approve/modify minutes. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of October 11, 2016.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to modify the minutes to change the word "Healthy" to "Howe" on page 7. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to hold item 4 until Nursing Home Administrator Luke Schubert arrived. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Although shown in proper format here, Item 8 was taken at this time.

Comments from the Public - None

Presentation by Rise Together

Douglas Darby, N5169 Redwood Ln., Shawano – Co-Founder of Rise Together

Anthony Alvarado, President and Co-Founder of Rise Together

Darby and Alvarado gave a brief overlay of what Rise Together (www.weallrisetogether.org) did, explaining that they carried out their mission through public speaking using their own personal stories while encouraging students to speak about issues such as suicide, bullying, mental illness, drugs and alcohol. Handouts were provided (attached) including testimonies, their annual strategy and projected budget. Alvarado explained they were looking to educate and provide services to Brown County on an annual basis for the next three years. What they are willing to offer is outlined in the process and implementation strategy located within the handouts.

De Wane questioned who paid for their speaking engagements. Darby responded it was from a multitude such as a community association, direct fund from the school, police enforcement, and hospital association. De Wane informed he was interested and suggested a partnership. Alvarado informed outreach was easier if they can obtain community support in dollars and they did it on a one by one basis. If there was money available for preventative based programs they would like to partner up with that. Although they are affective and interested in serving any community, they had difficulty serving in their own backyard. One thing that came up was because the schools had been the primary funding resource for this prevention model and most school funds were limited in regard to how much they could spend on AODA measures so it made sense to continue their other partnerships. A discussion with regard to grants ensued; Alvarado informed it would have to be an application through an organization that can receive state and government based grants. Because they provide development of curriculum and

educational products and programs they were a for profit organization. They had a fiscal agent over the last year and decided to part ways because they moved quicker focusing on their preventative development. They had been very successful the last three years operating in that for-profit world but it limited them to receiving the state or localized grant activities. Being a for-profit would not matter for county based funds.

De Wane was concerned with ending the program after three years as they will have the next group of kids coming up. Especially if they can partner up with someone such as the Sheriff's Department or school system. Darby responded that this is where the Peer to Peer System came into play. They develop in-school leaders throughout the RAISE programs – Recovery Alias and Individuals Supporting Each other with a staff liaison overseeing the project while initiating student leaders.

Linssen requested that they supply the committee with the results of the student surveys, along with what they use to collect the information and how they process it. *Audio/video of this presentation is available by contacting the County Board Office.*

1. Review Minutes of:

- a. Aging & Disability Resource Center Board of Director's (July 14 and August 25, 2016).**

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to suspend the rules to take Items 1a, b, c and e together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to approve Items 1a, b, c and e. Vote taken. MOTION CARRIED UNANIMOUSLY

- b. Aging & Disability Resource Center of Brown County Board (February 25, April 28 and May 26, 2016).
c. Children with Disabilities Education Board (October 13, October 24, October 26 & November 3, 2016).
d. Human Services Board (October 13, 2106).**

Linssen informed that the minutes show he was both excused and making motions.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to send back for corrections. Vote taken. MOTION CARRIED UNANIMOUSLY

- e. Veterans' Recognition Subcommittee (September 20, 2016). *See motion at Item 1a.***

Communications

- 2. Communication from Supervisor Schadewald re: I propose that the Human Services Committee examine and draft a resolution similar to St. Croix County Resolution No. 37 (2016).**

Schadewald informed that the State of Wisconsin had responded to the St. Croix Resolution. He felt they needed a resolution more toward state legislators. It also mentioned they should be talking about the PFC, they had to identify their targets for the resolution.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

- 3. Communication from Supervisor Schadewald re: This is my request for the committee to evaluate Montana Meth Project commercials for possible use as public service announcements in Brown County. *Referred from October County Board.***

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to refer to Administration to request NEWYE to research the way to do public service announcements, look into copyright laws, etc. and bring back in 60 days. Vote taken. MOTION CARRIED UNANIMOUSLY

- 4. Communication from Supervisor Nicholson re: Requesting the reasons why the Nursing staff at the CTC are not able to select vacation from 12/22/16 to 12/31/16. *Referred from November County Board.***

Nursing Home Administrator Luke Schubert explained they made a change due to staffing coverage issues. He put out

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a study to hospitals, assisted living, and nursing homes in NE Wisconsin to get an idea of how this process compared to others. About 70% responded with their holiday rotation in relation to the block out days. There were a combination of issues, the healthcare market in this area was blocking out these days which created some challenges for them to find staffing, as staff that worked two jobs were less available. Historically they staffed with contracted agency staff or mandated staff to cover for these days. To fill their scheduling needs they decided to block out some days that were hardships due to staffing coverage by not allowing vacation to be taken from 12/20-1/1. They didn't have an incentive program but if employees worked over 40 hours they would get overtime. He informed they could pay to have agency staff coverage, but financially they were trying to be responsible and follow what the market was doing. With the new pay incentive maybe they will have people wanting to pick up shifts.

It was Nicholson's experience, being in police departments, they were able to take vacation during those weeks, supervisors were able to manage the schedule and have the manpower there. He didn't agree with the policy change as there were other agencies doing this. De Wane agreed with Nicholson, if they knew 30 days ahead of time, it was more than enough time to make sure it was filled up. Companies also made sure the rotation was different every year. Schubert stated they tried to do that with this process but it was again brought back here with the change being made.

Schadewald stated it was an administrative decision but he wanted Schubert to consider supervisors suggestions and asked that he send them a cost estimate for one person a shift, one day out of that timeframe. Nicholson would like it for one or two days off. Zima felt it was a policy matter and the committee could set the proposal. Schadewald disagreed, setting a policy of an administrative work schedule was micromanaging and he would be leery of that. Linssen wouldn't support that, he wanted to give the director some discretion; they needed it to do their job.

Linssen added that he felt if they were going to deny employees to take off it was only right if management followed the same policy. Pritzl informed they were talking about 24/7 patient care which was really why they were imposing this because industry and availability of staff was an issue. He was trying to understand the rationale of that request. Linssen felt that if they were going to ask employees to work on a holiday during their normal work schedule they should hold themselves to the same standard or it set a bad example for employees. Pritzl informed that it was up to him to look at management availability, make sure there was adequate management and support available during these times. Right now it hadn't been an issue because their management was on-call 24/7. The key to vacation schedules was making sure they had adequate resources to get the job done.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Wind Turbine Update

5. Cost of peer review. *Referred to Corporation Counsel and Purchasing Department.*

Corporation Counsel David Hemery informed that they did meet on this issue and if the RFP went out, it would make sense to hire a retired judge to review everything, someone who could be partial and used to reviewing volumes of documents to peer review the work of the former Health Director and comment on the process. An unbiased professional and when you come to certain areas, typically experts had an opinion already. He was hoping if not to change the focus of that, at least make it a dual focus going forward, what should be done, what studies should be looked at, how should this be analyzed to reach a decision. He wasn't sure what they were looking for from Corporation Counsel on this.

Linssen believed they were waiting for Corporation Counsel or the Attorney General to comment on whether they had to authority to do anything with the former Health Director's decision, which related to Item #6.

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to take items 5 & 6 together. Vote taken.
MOTION CARRIED UNANIMOUSLY

6. Questions for Attorney General. *Pending response from Attorney General.*

Hemery informed that Deputy Corporation Counsel Kristen Hooker, who was formerly with his office as of last Friday, was working on this. He did check with her for an update on this and the opinion had not been submitted to the AG yet. He didn't know if the committee was under the impression an opinion was written and submitted and were

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waiting for a response. He received the file today and was more than happy to submit an opinion. Hoyer informed he was interacting with Hooker and she was working on it but it got postponed with all the other things going on in their office.

Linssen informed that the question was whether they had the authority to overturn anything that Ms. Xiong did. Hemery did have time to research and had his own private opinions from being an Assistant Corporation Counsel for 16 years before coming to Brown County and dealing with issues of authority. In his opinion it was not even questionable and only the Health Officer could issue an order of abatement. The County Board was a policymaking body. The Health Officer was tasked with determining what was and was not a human health hazard. There was one exception with determining a particular piece of real estate as a dilapidated property to the extent that it would be human health hazard but even that statute did not allow the County Board to take action on that. The Health Officer was the one that could issue a tall order of abatement regarding a human health hazard. It was his opinion it was entirely clear that only as far as taking action; it was only within the power of the Health Officer.

Linssen wanted it noted that the county didn't have the power to rescind her opinion. Hemery agreed. If there was a new Health Officer they may get a new opinion but they couldn't undo an opinion that was there. Linssen informed there were individuals that wanted to essentially throw it out and questioned if there were any legal options to do such? Hemery responded, it was what it was, similar to a piece of history, what happened happened and that's why he was hoping to focus more on moving forward. She was the Health Officer and issued her opinion and you can't change that. Linssen questioned if they had the power to pass a resolution condemning her? Hemery noted that through resolutions a board could comment or state their opinion on a number of matters including disagreeing with an action taken.

Hemery reiterated that they were paying someone to review this while the State of Wisconsin just issued a letter last month, listing for the last five years the studies they reviewed, and their conclusion. If they were under the impression that the person they hire would come to a different conclusion then they had the state saying one thing and their expert another while still focusing on the past. As far as what occurs, personal feelings, he always tried to look forward.

Schadewald felt they shouldn't spend any more money on something that really would have no impact whatsoever. Referring to the response from the State of Wisconsin, it sounded like they had to change the PSC and their views and plus, since Ms. Xiong made her decision, there was a bunch of new information and things being done coming out. Linssen added that if they spend, as a governmental body, the money to do that, they weren't gaining any benefit regardless of the findings and didn't see how it was their role to play in this whole debate. Hoyer felt they were looking for directions. If that was the case, Linssen didn't see the point in requesting the cost of the peer review. Schadewald worried about possible controversies once they received the results from a peer review and noted that they had to have the new Health Officer look at anyway with the new information so he wasn't sure what they gained.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Jim Vanden Boogart - 7463 Holly-Mor Rd, Greenleaf, WI

Vanden Boogart felt that because the State of Wisconsin came up with what they did, it did not bind the county from doing anything different. It was entirely different from what the county can and should be doing and it didn't reflect what was happening here. Both the Department of Health Services at the state and the PSC excluded everything that wasn't peer reviewed and so did Ms. Xiong. All personal testimonies and studies done at Shirley Wind were rejected and not considered even though it was internally peer reviewed by competing firms that signed a joint conclusion. Schadewald informed that the committee's question was what would happen if they would peer review? Vanden Boogart's concern was that if the determination of Ms. Xiong was allowed to stand and be represented as a credible conclusion, an authoritative credible finding, he felt it was wrong. It stood in the way of the county or the board moving forward proactively on this issue and wasn't being challenged so why did they need to do anything. He wanted the assurance that this wasn't just going to pass into the future as the gospel and there was no need for ongoing consideration or a review by the new Health Officer. Initially all Vanden Boogart wanted was someone to put on record somehow that this wasn't done right and they were going to do it over in the future.

Barbara Vanden Boogart

Vanden Boogart informed the real beginning of this was simply wanting someone at the county level to look at what was not done in the investigation and to acknowledge that this was not done properly, possibly through a resolution. Schadewald responded that the problem with that was he didn't know what 26 people would say and they could win it or lose it if they don't get at least 14 people to agree with their resolution. She stated that as an oversight to the Health Director, even if they can't direct, they could make recommendations and she encouraged them to use the document that Jim developed using what wasn't done as part of the guidelines in what they would hope and expect and encourage the next individual to pay special attention to and incorporate in doing. She would hope they would exert whatever pressure they could to help the individual understand the importance of this. Linssen would expect any future Health Officer to constantly be reviewing any type of potential health hazard to citizens of Brown County. Schadewald noted the Board of Health voted and believed it was a health hazard so they will encourage the Health Officer to look at all of the information. He reiterated that what they were trying to figure out was the specifics of what can happen with the peer review and should they spend money to do it. Jim Vanden Boogart responded that the peer review was never a part of the original request or intent but to have the county look at the information.

William Acker – Acker and Associates

One reason Acker liked the idea of going to a judge, he was one of the people who wrote out the need for a peer review because he reviewed what Xiong did and felt it was really bad. He felt with a good peer review process they can see the process she did as she explained it but didn't follow. He felt that someone who would really dig into it would be a good process. His second thought was an expert witness for a court case, someone he knew who was extremely thorough at digging into these really difficult subjects but he was having health problems. He felt if a judge had certain areas not capable of handling, a judge would know who to go to for help in the process. If they left it on the Health Director it was a huge task to take on. A judge would be better equipped at digging into all of this stuff and trying to make a decision if the process was good or bad, etc.

De Wane had to agree with Hemery on this, a judge was going to look at this, they already had a state ruling that the Health Director had the final answer and they don't overturn those kind of decisions and they just lost everything. Acker was confident the judge would see what they were seeing on hand and make the decision in their favor. De Wane again questioned who was going to pay for the experts. Linssen didn't think the County Board was going to fund it given there was no legal significance but suggested that others could always raise the money.

Barb disagreed to some degree with Acker's opinions, she didn't think it was as difficult as he was guessing; a person who had intelligence who took the time and effort to read the documents by experts would come to an appropriate decision.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to receive and place on file Item #5. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to receive and place on file Item #6. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Receive new information – Standing Item.

Jim Vanden Boogart provided several handouts (attached) re: Wind Turbine Noise and Human Health: A Four-Decade History of Evidence that Wind Turbines Pose Risks, in which he spoke to.

Brown County Health Environmental/Laboratory Manager Rob Gollman submitted documents he received in response to his prior request going back to August 2016 when asked to work on dealing with some of the issues related to complaints regarding infrasound, low frequency noise. His request prior had been unanswered by the Bureau of Environmental and Occupational Health Department of Health Services.

Hoyer informed that the lobbying organization on behalf of the Wisconsin Counties Association, at their meeting passed a resolution to support a statewide study funded by the State of Wisconsin on the impact of industrial wind

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turbines on human health. That was part of their legislative agenda for 2017-2018.

Resolutions/Ordinances

8. Resolution Approving Funding to Provide Safe and Secure Transitional Housing in Brown County. *Referred from November County Board.*

Supervisor Zima felt a majority of the County Board didn't fully understand the importance of what their committee unanimously recommended as it was the next logical step in the efforts to start taking care of the mentally ill. Their whole effort was to provide better mental health services and alcohol and drug abuse services to the community, to try to relieve some of the congestion at the jail. This was the last piece of the four pieces that they put into play last year. He felt \$400,000 would take care of the study and allow them to start looking to create some type of transitional housing by the middle of next year. Transitional housing was their number one need as there was very little in Brown County. He felt they needed a long term mental health facility, which the county had for years and years. If they don't take this next step he felt the Mental Health Task Force mine as well stop meeting. The money wasn't all used up last year but he understood that even though that money was segregated, Administration was including it in the budget to offset their own built in losses in their department, which he felt should have been budgeted for. They shouldn't have to take money from the General Fund to take the next logical step.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to they send to Corporation Counsel with this intent: Therefore the County Board of Supervisors approve a budget carryover of 2016 funds from the money allocated for Mental Health initiative funds in the amount up to \$75,000 for a study of programming and housing needed for transitional housing in Brown County. Vote taken. MOTION CARRIED UNANIMOUSLY

Schadewald stated this was the first step. November 2015, a majority of the board voted for \$1.1M to go toward the Mental Health Initiative. Without programming, a study or a plan they voted on a concept and only ended up spending \$460,000 this year. For the transitional housing, he'd prefer they do the study of the programming and housing needed out of these funds. He agreed with the transitional housing but he wanted to be prudent. If they get a study back they could vote on the money, which would be part of the general fund. Zima added that \$400,000 wasn't going to be the end cost of transitional housing. A brief discussion ensued with regard to moving the \$400,000 and possibly creating a budgetary structural deficit because they already levied the dollars for this year, which is what Schadewald was not interested in. They voted November 2015 for \$1.1M, they didn't spend it all and they voted a few weeks ago to give them \$1.1M for 2017. If they start taking money they saved and use it, the following year they had a structural deficit. Their budget had to be reconciled at the end of the year and they had to balance their books. Linssen questioned if they could withhold certain funds from being applied to the general fund for this program at that time. Hoyer responded that within the budget of Human Services there was going to be a deficit and there wouldn't be anything to withhold. They couldn't spend the money right now as they didn't know what to spend it on before December 31st.

Pritzl provided a brief history, when the committee met in 2015 and brought forward the \$1.1M, there were four parts that were roughly sketched out. They knew they didn't have all the plans in place and it would take time. They had to get the protocols established and vendors selected, etc. The idea was to get the money in the budget and get it carried forward year after year if possible to support those initiatives once they are in place. Everyone had to go before the committee and County Board so everyone knew what they were doing and when. He learned they did not have adequate coordination or project management resources to launch something that scale with their department right now. At the committee level he talked about having someone come in and help them going forward.

Motion made by Supervisor De Wane, seconded by Supervisor Linssen to make a motion by substitution to put the \$400,000 aside and use \$75,000 or whatever it takes to do the study and if the study comes quick enough and they know they need housing whether a rental or put towards a new building or house to do this project, that it's there but if it's not done by the end of the year the funds will go into the General Fund.

Questions arose with regard to the budget process and where the money was coming from. Schadewald noted that this was tried on the County Board floor and people were confused and it was sent back to this committee. They didn't want to put it in the budget or approve the transfer of funds because they didn't know where the money was going to go, there was not a plan in place. Schadewald stated that it was not a good budgetary practice to start taking monies that were budgeted for a certain reason and then start thinking of ways in December to take that money and spend it on something else the following tax year. It was not a good practice. Zima felt it was a little disingenuous. It was being

used for pretty much the same purpose. Schadewald informed that transitional housing was not brought before the County Board. Zima responded that that was their initiative and what they were working on this year. That was their recommendation to continue the work they were doing. Schadewald questioned why they waited until the budget to bring in their new plan that nobody knows what it is? Zima responded that last year was the same thing one month earlier and it worked beautifully with money left over. Schadewald stated that now they wanted to take more money and have more money left over. Zima added this was a small piece of what they asked for the year before. Linssen felt they could request funding at any time. Zima stated there was a 2/3rd requirement and the burden to get it passed was much greater. Linssen agreed with Zima but he agreed with Schadewald that it was not the proper way to do it. Neither of them wanted to set a precedent.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Candace Siebert – 1296 View Lane, Green Bay

Siebert informed they were involved with asking for the money towards mental health particularly with AODA services. Even though it wasn't part of the 4 parts, the transitional living was exactly what they begged for; sober living, keeping people out of the jails and offering them an alternative for safe living and programming with the money for the mental health budget. She agreed with Zima, why couldn't this be considered in the 4-parts? When they hear \$400,000, that makes them cringe, they have so many programs they could put in place or buy a house tomorrow and do sober living with programming. With regard to the \$75,000 for the study, she felt there were times when a study was important but felt there was money immediately that could be used. They went to the Heroine and some Drug Court meetings and they had trouble with housing. There were young women at St. John's Shelter where they don't need to be and it was not because of their behavior, they didn't have housing for these people.

Hoyer felt in some of their minds when they heard transitional housing and transitional recovery, he personally confused the two parts and thought they were voting for transitional housing when they were voting for transitional recovery. Which was a longer term recovery but not what they were thinking of now.

Motion made by Supervisor De Wane, seconded by Schadewald to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion by Supervisor De Wane, seconded by Supervisor Linssen to amend his motion to put up to \$75,000 for the study and \$325,000 for transitional living if the study so shows that they need it. Vote taken. Ayes: De Wane; Nays: Linssen, Schadewald, Brusky, Hoyer. MOTION FAILED 4 to 1

Linssen stated that he would second the vote on the amended motion because he preferred it over the first one.

Schadewald stated while he greatly appreciated everything Siebert said, the first questions that were asked and the questions he had was who was going to staff it, how much insurance was that going to cost, who was going to run it, they didn't have any of the answers. He didn't get that taking money from monies that were budgeted for one reason and start to spew them out into various reasons. Zima stated they would have to go back for approval. Schadewald responded, they would have to come for approval in that year and they didn't have any money this year. It did not make sense to him.

Linssen agreed with Schadewald, he supported what Zima was saying and he would go to bat for it when it came up but he would not support something that was questionable in a procedural manner. He will support the spending of the money from the general fund, as it will come from there one way or the other practically speaking, once they know how much they were spending and how they were going to spend it.

Brusky felt they all supported it but felt some wanted to do it one step at a time. She felt uncomfortable saying \$400,000 when they really don't know what it would cost and would support a study to determine an appropriate amount to spend, then they could vote on it.

After further discussions, a vote was taken on Supervisor De Wane's motion which failed 4 to 1. The committee voted on the original motion by Supervisor Schadewald which passed unanimously.

Human Services Department

9. Update re: County policies re: visiting hours for relatives, court appointed guardians, and other professional services personnel at the Community Treatment Center.

Handouts were provided (attached) re: Visiting and Group Programming Schedules. Nursing Home Administrator Luke Schubert informed that he reviewed and compared other state, county, and private hospital policies and it was all over the board. The consistent theme was that hours were based around programming. During their last CMS health inspection survey it was noted that their visiting hours needed to be separate from available programming. Clients were on hospital level care to have the opportunity to engage in group therapies, see a physician, get medicine stabilized in that high acute setting. Their policy historically, post survey, went from 6-8pm daily, he recommended opening up the hours 11:30am-12:30pm daily, continue with 6-8pm and make alternative arrangements for family that had conflicts. The guardian was subject to the same hours.

Zima felt the changes proposed were minimal to nothing. The programming was incidental to improving the mental health of the clients. Yes, they needed to do something to fill their time and some therapies were beneficial to them but having visitation with family and friends was a form of therapy too. People needed to be able to come when they had availability, weekend hours were the same even with minimal programming. A professional psychological therapist was only allowed during visiting hours. The jail was less restrictive and had three sets of visiting hours for prisoners.

Schadewald agreed with Zima in one sense and questioned if they granted exceptions for family. Schubert stated that if there was an arrangement made through the physician and it was part of the treatment plan, yes. Schadewald would like to hear the policies they had about guardians and family coming at whatever hours. He appreciated that they needed structure but was more interested in exceptions, so they understood there was fluidity in people's lives.

Responding to Linssen, Pritzl informed the only reason people were under commitment or at emergency attention to that facility was because typically they were a danger to themselves or others; occasionally there were some people who were voluntary consumers. Linssen clarified what he was asking, at what percent would they consider residents to be a threat to visiting members. Pritzl stated he would have to have their psychiatrist articulate that based on their assessment of each person. Schubert informed that their adult unit had a mix of people for different reasons and percentages changed from day to day.

Linssen agreed with Zima, he always had the privilege in being profession when it came to these types of things and there were always exceptions that they made for certain people but he knew there were other people that exceptions didn't get made for and that could be difficult. He had a personal experience recently where he became frustrated with a similar rule they had as a non-professional visitor. He agreed with Zima that the rigidity of some of the stuff was above and beyond what it needed to be sometimes. He would like them to do was to see if there was a way to be more flexible about limiting the number of hours of non-profession visitors while still being very flexible. He knew it would be more work for them but he felt it was important that family members could visit when they could visit. Schubert informed that they did accommodate by finding a separate 3-hour time that didn't interfere with the program or visit with physician. It would be nice to have a routine schedule set up for the week to make accommodations.

Questions arose as to what Zima was asking for as Linssen felt 3-hours per day at the times requested seemed reasonable. Pritzl stated it wasn't just about them and their system but about the needs of 16-acute psychiatric residents, they were trying to ensure stability and consistent treatment for that unit. It was not getting enough credit here of what they were trying to manage and support and encourage in terms of recovery. They were trying to do the best to find something that worked as a compromise and they were asking for was to just let them know, give them time so they can make sure staff is available and scheduling was flexible. Linssen questioned if 24 hours was sufficient, Pritzl would think it would be. Zima felt this was bureaucracy at its worst. He further noted experiences he had observed from visiting there daily. Linssen reiterated it wasn't that he disagreed, the question at policy level how they could differentiate which people were the people that needed the programming. If they were going to open it up as a free-for-all on visitation, how did he expect staff to deal with the individuals that were under their care that did need their services more acutely than other individuals? What was the actual policy change that Zima wanted to see? Zima stated Saturday and Sunday used to be 1-4pm plus 6-8pm. Schubert reiterated that the CTC made changes to make their treatment group programs on Saturdays and Sundays match the scheduled client treatment programs occurring Monday and Friday, based on certification noncompliance with the last CMS survey. They changed their client

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programming around seeing noncompliance thorough the CMS certification health inspection in the hospital.

Pritzl felt it was going to keep going back and forth if they didn't have some better direction on what it was they were trying to address, they were going to keep coming back and the answer was going to keep being that it was not sufficient. He informed of the things they would like guidance on. Schadewald would like to hold this for 30 days to 1. Get the explanation of why it can't be changed or why they wouldn't want to change the weekend hours; 2. He would like to see the policy on exceptions and the number of requests for exceptions and how often they grant them; and 3. He would also like to see the policy at the front desk when someone comes at non-visiting hours. Linssen would like to see if there was a way they could differentiate individuals who were more in need of specific programming verses others who were not. He knew there were people that ended up in their care that didn't need the extensive programming they may be able to offer other people and would benefit more from having family members there for more hours of the day. Schubert stated they would be more specific treatment plan related than policy related, each person received an individualized treatment plan within 24 to 48 hours of admission. Pritzl will bring that explanation the next time.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to send back for 30 days for review. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format, the Committee returned to Comments from the Public at this time.

10. Executive Director's Report.

Director Pritzl provided handouts (attached) and walked the committee through the budget, the budget status, fund balance, etc. as there were questions raised at the County Board budget meeting. Referring to the last page, because the numbers were so close on the right for the Budgeted Fund Balance and the Mental Health Initiative Funds they start to balance each other out and it looks like everything was at \$0, the budget was never supposed to look like \$0, that was not the intent when this was passed last year. The money was tracked separately, there were identified accounts for it, they did know they needed additional funds at the end of the year, and that will be discussed after close out and how people want to handle it.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Financial Report for Community Treatment Center and Community Programs.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Statistical Reports.

- a. CTC Staff - Double Shifts Worked.
- b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
- c. Child Protection - Child Abuse/Neglect Report.
- d. Monthly Contract Update.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to suspend the rules to take Item 12a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to approve Items 12a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

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Other

- 14. Audit of bills. None.**
- 15. Such other matters as authorized by law. Next scheduled meeting – Thursday, January 5th at 5:30pm**
- 16. Adjourn.**

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to adjourn at 8:48 p.m. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF
DIRECTOR'S MEETING** **SEPTEMBER 22, 2016**

PRESENT: Marvin Rucker, Pat Finder-Stone, Lisa VanDonsel, Larry Epstein, Supervisor Corrie Campbell, Jessica Nell, Melanie Maczka, Bev Bartlett

EXCUSED: Beth Relich, Barbara Robinson, Lori Rasmussen, Pat Hickey

ALSO PRESENT: Debra Bowers, Kristin Willems Devon Christianson, Christel Giesen, Laurie Ropson, Barb Michaels, Denise Misovec, Tina Whetung, Aaron Schuette, Lisa Conard, Nicole DeBauche

The meeting was called to order by Chairperson Rucker at 8:34 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ADOPTION OF THE AGENDA:

Ms. Finder-Stone/Mr. Epstein moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF AUGUST 25, 2016:

Ms. VanDonsel/Supervisor Campbell moved to approve the minutes of the regular meeting of August 25, 2016. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF AUGUST, 2016 FINANCE REPORT:

Ms. Bowers reviewed the August 2016 Financial Highlights communicating that the ADRC is on target for the 2016 budget. Ms. Bowers communicated that the ADRC is under budget for salary and fringe due to staff position transitions and turnover in 2016. This is also the reason for receiving less federal dollars. Ms. Bowers also mentioned that the Loan Closet campaign is a tremendous success.

Supervisor Campbell/Ms. Bartlett moved to approve the August 2016 finance report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers referred to the Restricted Revenue & Expense handout to show that the ADRC received a restricted donation in the amount of \$500.00 for the Home-Bound Meal program in the month of August, bringing our total restricted revenue for the year to \$20,000.

Supervisor Campbell/Mr. Epstein moved to approve the restricted donations for August 2016. **MOTION CARRIED.**

TRANSPORTATION EVALUATION REPORT-BROWN COUNTY PLANNING-AARON SCHUETTE:

Mr. Schuette, Brown County Planning, referred to the full draft report handout and power point. Mr. Schuette presented the results of the rural transportation evaluation commissioned by the ADRC for rural Brown County that has been a 9 month process of research and evaluation in 2016. Mr. Schuette explained the goal of the evaluation was to understand the current demographic trends, identify unmet rural transportation needs and allow for the most efficient use of resources to better serve the rural areas of Brown County. Mr. Schuette summarized the learnings from the evaluation to include: 1) rural areas of Brown County have been growing in population and growth in these areas is projected to continue over the next 30 years. 2) The demographic of people aged 60 and over will continue to grow

proportionately over the next 30 years, including the rural communities. 3) The urbanized area for Brown County has expanded each year according to the Brown County Population and population density per the Green Bay Metropolitan Planning Service Area. Mr. Schuette covered the current availability for specialized transportation providers/services and the areas they serve. Mr. Schuette shared feedback from stake holders, caregivers and providers he collected via surveys and focus groups. The demands and gaps in services the feedback uncovered include: 1) people are not sure who the appropriate provider should be for their programs. 2) A need for a mobility manager/transportation coordinator to provide information and coordination 3) Availability 4) Service areas are limited. 5) People do not want to inconvenience personal informal resources 6) Last minute rides, night-time and weekend options 7) Private providers are at a much higher cost. Mr. Schuette shared the rural areas outside current service areas that have a high demand for specialized transportation. As a result of these findings, Mr. Schuette communicated the programmatic recommendation of the study; 1) Create Mobility Manager and Travel Trainer positions to improve coordination and create a central information resource for riders. 2) Expand Curative Connections service area to the expanded urbanized area. (Suamico, Southern De Pere, Oneida, Hobart, Town of Scott) Mr. Schuette also shared recommendations to best implement this expansion. 3) Addition of a bus route 1 to 2 times a week to very rural, less population dense areas. (Wayside & Lange's Corners). Ms. Christianson expressed gratitude for these recommendations and shared every year the ADRC looks analyze how the ADRC can expand rural the program with the 85.21 transportation dollars without displacing or replacing another service. This evaluation will allow the ADRC Board to make informed decisions on how best to do that. Ms. Christianson will share recommendations for transportation with the ADRC Board of Directors in December, 2016. Ms. Christianson stated that some of what will be communicated is the coordination with Brown County Planning, ADRC and Green Bay Metro to see how best to pool resources to create and support a Mobility Manager and Travel Trainer positions. Ms. Christianson stated that Green Bay Metro has stepped forward and is willing to house these positions, however, MOU's, Contracts, and job descriptions still need to be created for the roles. Supervisor Campbell shared that she has concerns about this position being housed in Green Bay Metro instead of a Brown County Department. Supervisor Campbell shared that Brown County Planning Commission Transportation Committee would seek to pull funding for the position(s) if not used correctly by Green Bay Metro. Supervisor Campbell stated that the reason that the ADRC Board funded the study was to address the transportation issues in rural areas. Ms. Campbell feels that the accountability for this role should be through Brown County not in the City of Green Bay and therefore recommends stern oversight of these positions. Ms. Christianson agrees that the position should focus on how all communities in Brown County come together to better service all areas. Ms. Conard from Brown County Planning Commission added that Green Bay Metro provides service to De Pere, Ashwaubenon and Bellevue who are all financial partners and through communication they come together to serve not just Green Bay but a larger region. Supervisor Campbell feels that the City of Green Bay has people already in positions that are working on servicing the region. Supervisor Campbell feels these new positions should be working on expanding service to rural areas. Mr. Schuette clarified that the study only recommends the creation of this position, but does not recommend where the role(s) would be housed. Additional discussion ensued. Ms. Christianson thanked Mr. Schuette for the valuable information as it allows for making informed decisions.

Ms. Finder-Stone/Ms. Bartlett moved to accept the Brown County Transportation Evaluation Report.
MOTION CARRIED.

DIRECTORS REPORT:

A. REQUEST FOR C1-C2 TRANSFER FOR NUTRITION PROGRAM:

Ms. Christianson referred to the handout "Request for Transfer of Allocations". Ms. Christianson shared that each year funds may be transferred between congregate and home-bound meal funds to meet the needs of the programs. Ms. Christianson is requesting that 40% of C-1 funds totaling \$169,402 be transferred to C-2 to meet the needs of the home-bound meal program. This will not impact the congregate dining program as needs are being met with the current allocation.

Ms. VanDonsel/Supervisor Campbell moved to approve the request for C1-C2 transfer for nutrition program. **MOTION CARRIED**

B. DE PERE NUTRITION CONTRACT CHANGE REQUEST:

Ms. Christianson referred to the City of De Pere handout and communicated that the City of De Pere initiated a conversation with Ms. Christianson with the goal of creating efficiencies and maintaining and/or improving their current offerings at the De Pere Community Center. The City of De Pere requested that in January, 2017 the ADRC employ and manage staff and program operations of the Nutrition Program at the De Pere Community Center. This would mean a change to the ADRC organization table to include .5 FTE for this role. The City of De Pere would continue to staff a person for Senior Programming. Ms. Christianson shared that this request would create cost benefit to both the ADRC and the City of De Pere while still maintaining the nutrition program in De Pere. Ms. Christianson stated that De Pere and the ADRC are committed to having a nutrition program in De Pere and stressed the importance of De Pere's support in the rural communities of De Pere and Wrightstown.

Ms. Finder-Stone/Mr. Epstein moved to approve the change for the ADRC to employ staff and manage the nutrition program in De Pere and add .5 FTE to the ADRC organizational chart.. **MOTION CARRIED.**

STAFF REPORT-BARB MICHAELS-PREVENTION:

Ms. Michaels referred to the Prevention Update handout and reviewed with the board the 2017 Initiatives including 5 Evidence Based Workshops. Ms. Michaels thanked Mr. Epstein, Ms. Bartlett and Ms. Robinson for their participation with the workshops. Ms. Michaels also shared the collaboration with the 4 area hospitals, NWTC, UW partners, Green Bay Metro Fire Department and other local professionals. Ms. Michaels then reviewed other prevention initiatives, driven by either consumer request or community initiatives. Ms. Michaels noted a 40% increase in participation in prevention programs from 2014 to 2015. Ms. Michaels said volunteers and the relationships/partnerships with the medical community is the strength of the prevention program. Ms. Michaels also shared upcoming opportunities for 2017 stemming from focus groups that met earlier in the year and partnerships with YWCA and Public Health in 2017. Ms. Christianson and the board commended Ms. Michaels for her dedication to the prevention program.

CURATIVE CONNECTIONS-TOUR AND PROGRAM REVIEW:

Ms. Misovec shared that Curative has been very busy and that referrals to the adult-day care program are up about 40%. The referrals are through family care and word of mouth. Increases in need, marketing and branding initiatives are also a factor for the increases. Staffing has proved to be a challenge for Curative as well.

LEGISLATIVE UPDATES: None

ANNOUNCEMENTS:

Ms. Christianson referred to the Journey to Greater Green Bay booklet that was handed out. This was created by the Bay Area Community Counsel. Ms. Christianson reviewed the major points in the white paper including information regarding Green Bay's economic development and other strengths and weaknesses in the Green Bay community. This booklet will be coming out on September 29th, 2016.

Ms. Finder-Stone will be speaking at the Alcohol, Tobacco and Mental Health task force breakfast at Lambeau Field on October.

Ms. Finder-Stone asked that everyone please vote in November.

NEXT MEETING – The next meeting will be October 27nd, 2016 at 8:30 a.m. at **Options for Independent Living, 555 Country Club Rd, Green Bay.**

ADJOURN:

Supervisor Campbell/Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 10:21 a.m.

Respectfully submitted,

Kristin Willems, Administrative Specialist

**PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, SEPTEMBER 13, 2016
5:00 PM**

Present: Jay Tibbetts, Joe Van Deurzen, Harold Pfothenhauer, Richard Schadewald, Karen Sanchez, Susan Paulus-Smith, James Crawford

Staff Present: Debbie Armbruster, Patti Zich (minutes recorder)

1. Call to Order, Welcome, and Introductions

Jay Tibbetts called the meeting to order.

2. Approval / Modification of the Agenda

MOTION: To approve the agenda as presented.

Schadewald / Van Deurzen

MOTION CARRIED

3. Approval of Minutes of meeting of July 19, 2016

MOTION: To approve the minutes from July 19, 2016

Schadewald / Paulus-Smith

Jim Crawford states that the agenda item entitled "Comments from the Public" states you cannot speak on items that were on the agenda. There was an agenda item entitled "Review of Board's Decision Declaring Wind Turbines a Health Hazard." He states there were 10 comments from the public on wind turbines so it seemed to violate the rules of the Board of Health meetings and should those comments be stricken from the minutes. Jay Tibbetts states if he is saying that you couldn't comment on wind turbines because of that, he disagrees. Richard Schadewald states that maybe those comments would have been more appropriate by opening it up for interested parties under that agenda item.

Jim Crawford felt he was assaulted at the last meeting because some of the comments were personal against him. He felt they were inappropriate and that is why he is going to vote against approving these minutes.

Suggested spelling and grammatical corrections were requested.

MOTION: To approve the July 19, 2016 minutes as amended.

Schadewald / Paulus-Smith

Roll call vote: Ayes: Tibbetts, Schadewald, Pfothenhauer, Sanchez, and Paulus-Smith

Nays: Van Deurzen and Crawford

MOTION CARRIED.

4. License Establishment Appeal of Late Fees.

MOTION: To suspend the rules to hear from interested parties of any appeals.

Schadewald/ Van Deurzen

MOTION CARRIED.

Jeff Hunter, Rum Runners, Broadway Street, Green Bay, WI. Jeff indicated he was aware of the rules in effect. Over the two years they have been in business, they have done a good job of making all their deadlines and paying all their fees. With a 125-year-old building they had updates and suggestions by the Health Department and others that they have complied with as best as they could. They wrote the check the first week of June. At that time they started losing equipment in the heat, and they tabled the check with the intention of dropping it by as soon as they could get caught up and it got lost in the shuffle of things. They are appealing stating this is the first transgression they have had and would like the Board to consider if someone comes into a problem and has a good record that perhaps they get a first mulligan before they are fined. These funds can be a significant thing during a time like this. They are appealing based on their good record, and possibly there should be a little grace period.

5. **Closed Session:** Deliberation, non-evidentiary discussion and possible action on the Appeal by certain establishment operators of the issuing of late fee penalties by order of the Brown County Health Officer under Chapter 37 of the Brown County Code of Ordinances. Pursuant to Wis. Stat., § 19.85(1)(a), any meeting of a governmental body may be convened in closed session for purposes of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. And, pursuant to Wis. Stat., § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter.

MOTION: To go into closed session.

Crawford / Pfothenhauer

Roll call vote: Ayes: Tibbetts, Schadewald, Pfothenhauer, Sanchez, Paulus-Smith, Van Deurzen and Crawford

Nays: None

MOTION CARRIED.

6. **Reconvene in Open Session:** Discussion and possible action on the Appeal by certain establishment operators of the issuing of late fee penalties by order of the Brown County Health Officer under Chapter 37 of the Brown County Code of Ordinances.

MOTION: To return to open session

Van Deurzen / Schadewald

Roll call vote: Ayes: Tibbetts, Schadewald, Pfothenhauer, Sanchez, Paulus-Smith, Van Deurzen and Crawford

Nays: None

MOTION CARRIED.

MOTION: To uphold the late fee assessments for establishments making appeal.

Crawford / Van Deurzen

Roll call vote: Ayes: Tibbetts, Pfothenhauer, Sanchez, Paulus-Smith, Van Deurzen and Crawford

Nays: Schadewald

MOTION CARRIED.

7. **Comments from the public**

Jim Vanden Boogart – 7463 Holly-Mor Road, Greenleaf. He would like to bring to the Board's attention that presently the World Health Organization is reviewing their noise guidelines. The last time they did that was in 1999. Jim states that in the ensuing 17 years, there has been a proliferation of wind turbines globally and as a result of that and because every country that this proliferation has shown up, there have been issues with people complaining about health effect. A significant number of professionals and citizen advocates have put together and signed an open letter to the World Health Organization calling on them to address 200 hertz and lower noise from wind turbines which is ILFN. He read into the record.

Open Letter to the members of the panel developing the WHO Environmental Noise Guidelines for the European Region.

Ladies and Gentlemen,

We understand that you are currently in the process of developing the WHO Environmental Noise Guidelines for the European Region as a regional update to the WHO Community Noise Guidelines. We also understand that:

1. The new Guidelines will be based upon a review of evidence on the health effects of environmental noise in the light of significant research carried out in the last few years.

2. The Guidelines will review evidence on the health benefits of noise mitigation and interventions to decrease noise levels.

3. The evidence will be systematically reviewed to assess likely effects such as: sleep disturbance, annoyance, cognitive impairment, mental health and wellbeing, cardiovascular diseases, hearing impairment and tinnitus and adverse birth outcomes.

One of the sources of noise you are investigating is that from wind turbines which was not addressed in previous guidelines. We welcome your review because, despite mounting anecdotal and academic evidence, for too long mitigation against adverse health effects following the construction of wind turbines

has been absent from planning guidelines and noise pollution regulations in many European countries, especially with respect to sound below 200 Hz. There is a pressing need for new guidelines to encourage governments better to safeguard the health of their citizens. You will be aware that these problems are not confined to Europe. Neither are they confined to human beings. We are hopeful that your deliberations will result in tough new European guidelines which in turn will prompt a serious worldwide examination of all aspects of this problem, including the widely-reported effects on animals.

Yours sincerely,

The undersigned:

Signatories to the letter to the World Health Organization Expert Panel revising the Environmental Noise Guidelines include the following health professionals and scientists: **Medical Practitioners:** Dr. Mauri Johansson & Per Fisker (Denmark), Dr. Sarah Laurie (Australia) Dr. Hakan Enbom (Sweden), Professor Alun Evans (Ireland), Dr. Angela Armstrong and Dr. Rachel Conner (Scotland), Professor Dr. Zuhail Okuyan and Professor Dr. Ali Osman Karababa (Turkey), Dr. Robert McMurtry (Canada), and Dr. David Lawrence and Dr. Herb Cousins (USA), **Osteopath** Dr. Johannes Meyer (Germany and USA), **Psychologist** Professor Arline Bronzaft (USA), **Nursing Practitioner** Norma Schmidt (Canada), **Physiotherapist** Virpi Polkolainen (Finland), **Audiologist** Professor Jerry Punch (USA), **Medical Physicist** Dr. Mireille Oud (The Netherlands), Professor of Otolaryngology and **Neurophysiologist** Alec Salt (USA), **Physicist** Dr. John Harrison (Canada) and **Scientist** Dr. Bruce Rapley, (New Zealand). **Engineers** who signed the Open Letter include **Biomedical Engineer** Dr. Mariana Alves Pereira (Portugal), **Acoustical Engineers** Sven Johannsen and Erik Brunner (Germany), Steven Cooper (Australia), Emeritus Professor Colin Hansen (Australia), Rick James, Rob Rand, Steven Ambrose and Bill Acker (USA) Nicholas Kouwen, PhD., P.Eng., FASCE. Distinguished Professor Emeritus and Adjunct Professor Department of Civil and Environmental Engineering, University of Waterloo (Canada) and other engineers including Ove Bjorklund (Sweden) and Peter Mitchell (Australia) and many others.

Jim further states it shows that the problem is not limited to Shirley Wind, Fond du Lac, Wisconsin or to the United States; it is wherever wind turbines are sited in an irresponsible fashion. They are advocating for responsible wind energy and advocating on behalf of victims of irresponsible wind energy siting. Jim submitted a copy of the open letter which he read into the record.

Eric Hoyer, 818 Eliza Street, Green Bay, WI. Eric states he will be going to the Wisconsin Counties Association Conference, and at the business meeting Fond du Lac County submitted a proposal for all Wisconsin counties to vote on asking the State of Wisconsin to put \$200,000 - \$250,000 back into their budget for wind research. He will bring the results back to the Human Services Committee.

Barbara Vanden Boogart, 7463 Holly Mor Road, Greenleaf. Barb would like the following quoted in the minutes:

Dear Members of the Brown County Board of Health,

In late July 2016, all of the Shirley Wind turbines were shut down for several consecutive days and nights - Monday, Tuesday, Wednesday, and part of Thursday, July 25-28. Not only were the wind turbines not operating during this timeframe, it also appears that all electric power to the wind turbines was also shut down for some or all of this timeframe, as evidenced by the fact that the red warning lights on top of the wind turbines were not illuminated during one or more of these nights. Also it was observed that work was being performed on the Shirley Wind substation during this timeframe.

After the wind turbines resumed operation during the day of Thursday, July 28, 2016, a number of Shirley Wind residents described what they experienced during this shutdown period when they were not exposed to any wind turbine emissions as compared to what they experience when the Shirley Wind turbines are operating and they are exposed to the wind turbine emissions. They then had their statements notarized.

These case crossover testimonies of several Shirley Wind turbine residents are attached and are being submitted with permission of the authors.

BCCRWE requests that members of the Brown County Board of Health, Human Services Committee, and Board of Supervisors consider the gravity of this evidence and testimony that appears supportive of not

only a relationship between wind turbine emissions and adverse health effects to Shirley Wind residents but also confirms that the Brown County Board of Health's "human health hazard" declaration is appropriate and that remedial action is needed to protect these adversely affected Brown County residents. Prior Shirley Wind resident testimony and acoustical experts' ILFN test measurements at Shirley Wind, together with the vast body of professional documents that have been submitted, further support the relationship between Shirley Wind turbines and the adverse health effects reported by Shirley Wind residents.

Barbara Vanden Boogart

Vice President: Brown County Citizens for Responsible Wind Energy (BCCRWE)

Barb submitted 14 documents concerning residents that noticed a significant change of what they experienced during the time that they weren't being exposed to the emissions. Barb stated they have evidence that the turbines were turned off and also that the FAA was notified that the lights were off in that turbine project during that period of time which was during the week of EAA. She states this was what any study of a pre-existing operating turbine project needs in order to see the difference for the residents, a period of shutdown. She mentioned that a case crossover study is significant in the research and scientific field and that is what happened in this instance and so she asks that they take this very seriously as this shows not only a relationship but possible causality.

Ben Schauer, 6225 Highview Road, Denmark, WI. Ben states his family's testimony is in the packet handed in by Barb Vanden Boogart. He wanted to attest and reaffirm that he personally witnessed the FAA lights were off. He further states for the first time in over 6 months his wife was sleeping in their bed with zero effects. Also all three of his kids had no effects. They were back to perfect health. They were going to bed and waking up 1 ½ hours earlier and felt refreshed throughout the day. There were no anxiety attacks and no headaches for all three of them.

Barb Vanden Boogart stated she forgot to mention that all of the testimonies were notarized.

8. **Environmental Division Update** – Debbie Armbruster stated Rob Gollman was on vacation. The Environmental Division is no longer fully staffed. A sanitarian resigned on August 16th. The job opening is posted and to date no experienced applicants have applied. The Environmental Division is continuing inspections of temporary events and the farmer's market. They have already started inspections of the 120+ food and beverage facilities inside Lambeau Field. Over 70 inspections have been completed there to date. A copy of the proposed fee changes for 2017 budget was included in the packet. Richard Schadewald asked if NWTC had a program for sanitarians. Susan Paulus-Smith indicated there was one at UW-Stevens Point. Richard Schadewald asked if we recruit at Stevens Point, and Debbie Armbruster indicated we do as well as throughout the State through other Health Departments. Jim Crawford indicated possibly the wage should be raised to be competitive because of the tight job market. Richard Schadewald stated they are looking at those issues on other committees. Susan Paulus-Smith stated there may not be a lot of students going into this discipline. It is a silent degree where a lot of people don't know much about it.

Debbie further stated that the division was instructed on August 24th by the Human Services Committee to log complaints and concerns from individuals who report regarding the Shirley Wind Project. Concerns reported during regular business hours will be routed to the on-duty intake sanitarian for reporting. Individuals will be able to report their concerns after hours as well. The calls will be routed to an after-hours mailbox where a message can be left. The next on duty sanitarian will then file and log the concern. A modified version of the current complaint report form will be used to log the concerns including time, temperature, wind speed and direction. Patti Zich indicated the line has been set up. If you call the main number it is part of the menu prompt.

Jay Tibbetts asked if the new form that Rob submitted is etched in stone and can they discuss the form. Debbie indicated this is what Rob intends to use and if the Board of Health had some suggestions, she would pass to Rob. Jay Tibbetts had a suggestion as far as audible and inaudible noise. He thinks that the Shirley Wind Project shouldn't be on the form any more than Sanimax should be on there. His suggestion would be a box that says "noise (audible)" which we already have and then another box that says "noise (inaudible) – ILFN." He stated the reason for the latter is because the Ehrfurths and other people. Bill Acker had a call about a year and half or two years ago from a person in Suamico that probably was having ILFN effects possibly from the cheese factory. He doesn't think we should be picking on Shirley Wind any more than we

should be picking on Sanimax. It should be noise or odor. Richard Schadewald questioned how a person would report inaudible. Joe Van Deurzen asked how you would verify that. Jay Tibbetts said it is not impossible. Richard Schadewald indicated it was not impossible to verify it but it is impossible as to how would the person report. Jim Crawford asked how would they know it was ILFN unless they got a technician in to measure it. If it is just a complaint from a person it should say noise and a location such as near a factory, a turbine, a freeway or near something that makes ILFN. Jay Tibbetts thinks it should be broader. Richard Schadewald says this form looks correct in that it has "other" on it. Jay Tibbetts says it is right around the corner as far as the solution. At some point in time, and he doesn't know when, but he would like to think it is within a year, we are going to have instrumentation to measure this. We are going to have the microbarometer and the recorder. Richard Schadewald said this is a report form that people call in. The understanding is we are logging their complaints and that is why the Shirley Wind Project is fine on there because that makes it easy when doing your data. It isn't a verification of that. His problem with inaudible noise is that he doesn't get how a person would report and how would you get validity of inaudible noise other than if they have some machine they have there. Jay Tibbetts thinks we are going to run into the same thing with the phone complaints.

9. **Nursing Division Update.** Zika is not currently being spread by mosquitoes in Wisconsin. Mosquito surveillance continues in Wisconsin for possible emerging Aedes species. Florida Department of Health has identified two areas in Miami with active transmission of Zika virus. As of September 7, 2016 the state of Wisconsin has tested 700 people with travel-associated Zika cases. Brown County tested 46 and we have one confirmed case in Brown County. As far as tuberculosis related, there is a 21-year-old foreign born male who continues on treatment. Clinical Case of TB without lab confirmation. They have been consulting with CDC Regional TB Center-Mayo Clinic for treatment recommendations and plan of care. TB disease medication under direct observed therapy three times a week for 18-24 months. We also have a 62-year-old foreign born male who is TB suspect with abnormal CXR, positive TB test, with a cough, weight loss and was TB test negative in 2007. They are in the process of inducing sputums. We did have a positive West Nile virus from a dead crow in Brown County so we will not be testing anymore.

Jay Tibbetts asked about the Zika case in Brown County. Debbie indicated it was travel related but is a resident of Brown County.

Jim Crawford stated that Brown County has undertaken a few improvements in mental health services such as the day center, the detox services and the new mobile counselors. He asked if the Health Department could publish this so people know these services are available. Debbie Armbruster indicated that other than being on the task force for the CHIP process, the Health Department is not involved in the mental health piece. That is primarily through Human Services that these areas are being developed and functioning. Human Services would be the department which will document the statistics as how many people these are touching. Richard Schadewald also indicated there are a Human Services Board and the Human Services Committee which would handle the mental health issues. Eric Hoyer also stated the Ad Hoc Task Force.

10. **Immunization Update** - Debbie stated we undertook the Adult Immunization Grant and what we have developed is now a stakeholders meeting that is occurring September 23, 2016 at the Neville Public Museum to encourage influenza vaccine administration and to encourage everyone to get their community involved in receiving the influenza vaccines. During our "This is Public Health" event on Saturday, October 15, 2016, we will give free flu vaccine to children through age 18 and adult influenza vaccine for \$20.

Karen Sanchez asked how the immunization clinic went. Debbie indicated the clinic was held at St. Willebrord's and we touched 69 families and gave out 197 immunizations. On October 5, 2016 we are going to be doing a mass clinic at the Health Department and will not include influenza. The schools have given out letters to not up-to-date families. We have sent that out to the schools, providers and CD Surveillance Group. Richard Schadewald asked if there were any parts of Brown County that are not partaking in this as far as schools. Debbie indicated all schools have been invited. We are in the process of organizing going into two at-risk schools.

We have staff contacting the assisted living nursing homes. During the stakeholders meeting, we will teach them how to document the immunizations which they give out into the Wisconsin Immunization Registry. We will also go out and teach their staff how to enter into the system if needed.

Richard Schadewald asked if the Health Department takes care of the Community Treatment Center (CTC). Debbie indicated their staff takes care of that. We have never gone out to the CTC to give immunizations.

- 11. Interim Director's Report.** Debbie gave out a document showing the changes in the budget from 2016 to 2017. Richard Schadewald asked about the fund transfer. Debbie indicated these are fiscal agent fees for various grants. We increased the fiscal agent fee for the HERC grants because they increased the amount given for the HERC grant. Richard Schadewald asked about the Health Department fund balance and if the grant allows for carryover. Patti explained they have to spend the grant award within that grant year and occasionally the State allows carryovers. Debbie explained the only revenue we get is the fiscal agent fees to process the HERC budget. None of the HERC grants money comes to Brown County. Richard Schadewald stated Chad Weininger indicated the Health Department had a fund balance. Debbie stated this is grant carryover money and cannot be spent on anything other than what the grant specifies. Richard Schadewald asked what the fund balance was. Patti indicated it was around \$300,000. Patti stated unless we overspend that year's grant money, we don't touch that fund balance and we do a good job not overspending. Patti indicated we will probably spend some of that money on our "This Is Public Health" event. Richard Schadewald would like to explore the grants and legitimate costs that can be used for the benefit of the Health Department. He asked what we would spend the \$300,000 on. Patti indicated that if there was an emergency in Brown County the local preparedness money would be spent. He asked what would be needed if we had an emergency. Debbie indicated it would depend on what the emergency was. This fund balance is specifically for emergency preparedness. Patti indicated that when she does purchase items and if there is grant money available, we use the grant money before the levy dollars.

Susan Paulus-Smith asked about the status of moving our department. Debbie indicated she believed the County Executive has it on the table yet and she believed it could be reflected in his budget. Richard Schadewald indicated the last figure they got for a new lab was \$600,000. He is on a sub-committee for Facilities and because of that figure it makes no sense to move the Health Department. Debbie indicated the lab meets our needs at this time. Richard Schadewald indicated they are looking at building for the medical examiner which would have a lab and a morgue and for cost efficiencies they are looking at that.

Debbie indicates the Adult Immunization Grant is offsetting some of the nurses' wages and we are going to use those savings to replace our scheduling software which is very archaic. Patti indicated we are working with Technology Services and the possibility of using Avatar which is something Brown County already has.

Jay Tibbetts asked if there was an update on a new director. Debbie indicated there was not.

12. Correspondences – none.

13. All Other Business Authorized by Law

Jim Crawford wanted to review some of the wind turbine comments presented last meeting. He indicated it was important that comments be factual and not misleading. He thinks we have to remember we are trying to get a state or federal study of wind turbines and it makes no sense to put his name or any other Board members or any director's name as critical for reading a physician's report saying wind turbine syndrome is nonsense which he read. He hopes the group and the few residents affected don't think they are going to shut the turbines down. They have to live with them. What we need is a state study to set a direction. We can't just submit information we think is so convincing that everyone else should agree. Some examples include Bill Acker submitted documents on July 19th to the Board of Health. He objects to some of the things Bill said. The NASA study is always being brought up and this study is 35 years old. The people who experienced these initial symptoms, we are not going to doubt, but would a longer exposure to the turbine have cleared them up. We don't know and it didn't go on very long. Other issues include that Jim Crawford believes in the psychotherapy theory. Jim is quoting from doctors and very learned people who have trouble with the infrasound theory as a cause of symptoms. When learned people are troubled by this, he, as an engineer goes with them. That is why he went with EPA standards when he was with DNR. You do what the thinkers have thought about and concluded. Jim disagrees with Bill Acker's statement that Kevin Aschenbrenner, a farmer in the Town of Glenmore, is suffering animal loss because of the wind turbines. Jim states Kevin Aschenbrenner was found to have stray voltage in his barn last summer when both Duke Energy and the Town of Glenmore hired electricians and looked for stray voltage. Kevin Aschenbrenner's and Ben Schauer's residences were the two places they found it. It is well known that stray voltage in a barn is detrimental to animals. You can't say that it is caused by wind turbines. What we are trying to do is come together and get a state study. He thinks

we need to stop picking at the Board of Health and the Director and start saying what can all of us do to get a study of wind turbine effects. Getting it in the state budget again requires influence to the governor, Andre Jacque, the assemblyman, Dave Hansen, State Senator and Frank Lasee, State Senator. They later dropped it from the budget.

He states Jim Vanden Boogart's total of 56 health professionals in the world out of hundreds of thousands of health professionals is a drop in the bucket. There were only 9 in the United States including the Board of Health Chairman. He stated it is okay to submit the 14 statements from residents but let the researchers sift through the reports. Jim Crawford states he criticizes the work and not the people. He admires their activism and he thinks the BCCRWE group has stalled 100 turbines which he states is an accomplishment. They have 8 and he thinks we can live with them until the medical study is done. He wants to work together and lobby state officials to get money in budgets.

Richard Schadewald stated on the County Board they are going to support WCA in asking the governor for the money. Perhaps at some point this board may want to pass a resolution and send to all those state and federal officials. Joe Van Deurzen indicated we did that once before and Richard Schadewald indicated we can do that again. Jim Crawford stated he can support that. Richard Schadewald indicated this could be a future agenda item.

Richard Schadewald thinks what we are learning is we may not agree but we can disagree amicably. It is a hard thing when it is your kid, wife or friends. We should listen to our citizens and bring in the medical part and science and other things. There is no perfect solution but he doesn't think we would want to get into they said this, they said that. He thinks that drains the energy from doing what we can do.

Jay Tibbetts stated there have been a total of 7 people who live outside of the Shirley Wind Project to date that have visited Dave Enz's home, all of which have become symptomatic. They are from all walks of life. He encourages more people to go.

14. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting

Schadewald / Van Deurzen

MOTION CARRIED

NEXT MEETING: November 15, 2016 5:00 PM

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, November 10, 2016 in Room 365 of the Community Treatment Center – 3165 Gershwin Drive Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Jesse Brunette, Susan Hyland, Paula Laundrie,
JoAnn Grashberger

Excused: Aaron Linssen, Bill Clancy

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Eric Johnson, Finance Manager
Luke Schubert, Hospital & Nursing Home Administrator

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
GRASCHBERGER / LAUNDRIE moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of October 13, 2016 Human Services Board Meeting:**

HYLAND / HUXFORD moved to approve the minutes dated October 13, 2016.
The motion was passed unanimously.
4. **Executive Director's Report:**

Executive Director Pritzl handed out his report (attached).

Citizen Board Member Jesse Brunette entered at 5:18.

Q: Citizen Board Member Laundrie asked why the average amount of law enforcement time per crisis contact was high for August.

A: Executive Director Pritzl that there were most likely more complicated cases, some that were possibly substance abuse related. If there is a complex medical issue that needs medical clearance, law enforcement stays with the individual the entire time.

Q: Citizen Board Member Laundrie asked if there are more crisis calls during the day or evening hours.

A: Executive Director Pritzl that the Crisis Center does track that data and from what he recalls, there were a lot of daytime calls which was somewhat surprising.

LAUNDRIE / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Continued Discussion re: Barbara Bauer Award:

Kara Navin had emailed out the board members criteria for this award. Joann Graschberger suggested that they nominate Helen Smits who was on the Human Services Board for a long time, was a mental health nurse and taught at NWTC. Joann will get a hold of Helen and her and Paula will meet with her. They will report back next month to the board.

6. CTC Administrator Report including NPC Monthly Report & QAPI Summary Report:

The reports were included in the agenda. Schubert highlighted some key items in the reports.

Q: Citizen Board Member Laundrie asked if grievances get shared with other agencies that are involved (i.e. the sheriff's department).

A: Administrator Schubert stated they do share the information as long as they have patient consent.

Schubert stated that they included a lot of data in the packet but in the future will report summary of the focus areas.

HUXFORD / BRUNETTE moved to receive and place on file.
Motion was carried unanimously.

7. Financial Report for Community Treatment Center and Community Programs:

A financial summary was included in the board agenda. Financial Manager Eric Johnson went through the numbers and highlighted that the average census increased for both the CBRF and the hospital.

Executive Director Pritzl stated that the county board of supervisors asked what is happening with the remaining money in the budget that was put in for the mental health initiatives. Pritzl stated there was a planned usage of fund balance for 2016 and the county board will need to determine how to handle the needed funds at the end of the year.

Q: Chairman Lund asked if our 2017 budget is supposed to be a bottom lined budget.

A: Executive Director Pritzl stated that all mental health initiatives will be operational and funds will be directly applied in the beginning (i.e. family care payment) so we do plan to have a balanced budget.

GRASCHBERGER / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

LAUNDRIE / HYLAND moved to receive items 8 a-c and place on file.

9. Approval for New Non-Continuous Provider & New Provider Contract:

Please refer to the packet which includes this information.

Q: Citizen Board Member Laundrie asked if we are increasing our services to children as she is seeing providers listed she hasn't noticed before (i.e. better days mentoring, expressive therapies, etc.).

A: Fennema stated that our Contracts Manager, Molly Hillmann, prepared a better report for the board giving better information. It also could be that we are adding additional services to our CCS (Comprehensive Community Services) program.

ANDREWS / LAUNDRIE moved to receive item 9 and place on file.
Motion was carried unanimously.

10. Other Matters:

Next Meeting: Thursday, December 8, 2016
5:15 p.m. – Sophie Beaumont, Board Room A

11. Adjourn Business Meeting:

LAUNDRIE / HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:57 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
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Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: November 10, 2016

Re: Executive Director's Report

Activities since the last time the Human Services Board and Committee are summarized below by the primary division area of the department.

Community Programs

Behavioral Health

Mental Health Initiatives Updates:

- The Day Report Center is expected to be operating beginning November 14, 2016. Family Services staff members have provided information and received feedback through two meetings with Court staff, and have met with classification staff at the Brown County Jail. Family Services staff members have been able to use program tools and templates from their work in other counties where they have provided this service.
- Mobile Crisis Expansion was approved previously, and the contracted provider, Family Services, has filled all positions. June through October performance information is as follows:

| Measure: | June | July | August | Sept | Oct |
|---|------|------|--------|------|-----|
| Number of In person mobile assessments. | 75 | 91 | 80 | 103 | 88 |
| Duration (minutes) of in person mobile crisis assessments. | 83 | 58 | 74 | 58 | 75 |
| Average response time (minutes) for mobile calls. Response time less than 30 minutes (80% benchmark). | 87% | 88% | 81% | 72% | 88% |
| Average amount of law enforcement time (hours) per crisis contact--GBPD | | | 14.7 | 6.1 | 5.2 |
| Number of diversion stays (days). | 10 | 11 | 21 | 18 | 23 |
| Duration (days) of diversion stays. | 42 | 51 | 67 | 76 | 63 |

- Residential treatment has been through the required approvals for the service. Staff members have been identifying people who are candidates for residential treatment through the assessment process including using the Uniform Placement Criteria required by the Department of Health Services. This service was just approved as part



of the expansion in October, we don't have information regarding placements and retention in treatment at this time.

- Detoxification services for incapacitated individuals have been provided, with some people choosing to transition to Bay Haven to participate in further assessment. We have received billing information for nineteen days of service for nine individuals. In addition, the Green Bay Police Department has reported that eighteen people have been taken to Bellin for alcohol incapacitation holds. There will be process review meetings in November to identify challenges and improvements.

Children, Youth and Families (CYF)

Child Protection—Kid Stat Performance Standards

Child Protective Services has a number of metrics that are tracked at the State level, and of particular importance because Brown County is a "driver" county due to size. There are eight driver counties in Wisconsin. The latest report showed that Brown County CPS staff members have met standards in the following measures:

- Few overdue Initial Assessments (2nd lowest in the State, and 20% below the State average)
- Met the benchmark for Caseworker Contact timeliness (1 of 7 driver counties)
- Met the benchmark for Legal Permanence (1 of 4 driver counties) for children in care for 12 months
- Met the benchmark for Legal Permanence (1 of 7 driver counties) for children in care for 24 months
- Met the benchmark for re-entry into care (only driver county)

The only measure reported that was not met related to placement stability (1 of 6 counties.)

This performance represents significant efforts on the part of Child Protection staff to improve the safety, permanency and well-being of children.

Secure Detention Changes:

A workgroup has been meeting with staff from Shelter Care, Juvenile Justice and Child Protective Services to be proactive in planning for youth, and develop strategies to address capacity issues should these arise. Staff members have identified secure detention facilities in other counties to utilize if needed. A positive development is collaboration between different program areas (Child Protection and Juvenile Justice) around on-call services and best practices.

Community Treatment Center

The utilization of the units of the Community Treatment Center continues to be higher than 2015:

- The Nicolet Psychiatric Center unit has seen a continued increase in the average daily population to 12.1 for the year, with October's utilization at 13.1. We continue to see higher utilization by Brown County residents compared to other counties in 2016 (78%)

vs. 2015 (70 %.) There has been a decrease in the utilization of Winnebago Mental Health Institute.

- The Bay Haven CBRF unit had an average daily population of 5.5 in October, bringing the year to date average daily population to 4.4 which is over the budgeted average of 3.6. The department continues to evaluate other options for Bay Haven.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 8, 2016 in Board Room A of the Sophie Beaumont Building-Human Services- 111 N. Jefferson Street Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Jesse Brunette, Susan Hyland, Paula Laundrie,
Aaron Linssen

Excused: Bill Clancy, JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Mark Johnson, Social Services/Rehab Manager
Deb Meyer, Social Worker

1. Call Meeting to Order:

The meeting was called to order by Chairman Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/ HYLAND moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of November 10, 2016 Human Services Board Meeting:

HUXFORD / LAUNDRIE moved to approve the minutes dated November 10, 2016.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl handed out copies of his report (attached). Pritzl included the departments' smart goals and initiatives for the year to show what work our department has done. If anyone has any questions, they can feel free to contact the director. Citizen Board Member Huxford stated he was pleased to see positive comments about the new psychiatric hospital. Pritzl stated that Human Services has always been neutral and never took a position on it.

LINSSEN / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. Presentation re: Social Services at the CTC:

Social Services/Rehab Manager Mark Johnson and Social Worker Deb Meyer gave a Power Point presentation to the board (attached).

Q: Chairman Lund asked how often Watts hearings occur.

A: Meyer stated there are five or six per year.

Q: Chairman Lund asked if the waitlist for Bayshore is normally around 11.

A: Meyer stated it does vary but usually sticks around that number. It takes a long time for people to get off the waitlist. Administrator Schubert added that even if we cannot take someone into the nursing home, we still go out and complete an assessment and offer suggestions based on our expertise.

Q: Citizen Board Member Laundrie asked what services we provide for after care and discharge planning since it is important to make that connection.

A: Johnson stated that if someone has an identifiable need, we will get that arranged for them. Especially in the adult psychiatric unit, not everyone is receptive to receiving treatment. We rely on the therapists' ability to get the client to engage or else we get a court order. If clients do not want follow-up, we encourage them and provide them the resources and also pass that onto families if they are involved.

Pritzl talked about issues with court scheduling and how the turnaround time can be tight which can affect decision making. Johnson stated they error on the side of caution.

Q: Chairman Lund asked why there are so few people who go through the entire process when they are dangerous enough for an emergency detention.

A: Johnson states that usually, an immediate crisis happens and the individual throws out suicidal statements. We provide a safety net for them and they wake up the next day feeling okay and not really meaning what they said.

ANDREWS / HYLAND moved to receive and place on file.

Motion was carried unanimously.

6. Continued discussion re: Barbara Bauer Award.

Citizen Board Member JoAnn Grashberger was not able to make tonight's meeting but sent an update via email. She contacted Helen Smits and stated she was being nominated for the award and Helen is very excited. Helen will put together a work history, her volunteer activities, degrees received and other recognitions. She is in the middle of moving but will meet with JoAnn when all the information is ready. Other board members are invited too.

HUXFORD / BRUNETTE moved to receive and place on file.

Motion was carried unanimously.

7. CTC Administrator Report including NPC Monthly Report:

Schubert handed out his NPC Monthly Report in the agenda packet (attached). He went through the highlights. He stated the nursing home is going through some major reform (biggest in 20 years) which includes new regulations. The link with information on the Final Rule document is:

http://www.leadingage.org/Nursing_Home_Requirements_of_Participation_Final_Rule_2016.aspx

HYLAND / LAUNDRIE moved to receive and place on file.

Motion was carried unanimously.

8. Financial Report for Community Treatment Center and Community Programs:

Finance Manager Eric Johnson handed out his report (attached). Johnson stated that how we have been billing crisis intervention services have not been accurate per guidelines. We have been charging per patient vs. per provider/staff time. This does affect the budget for 2016 as it was unanticipated.

LAUNDRIE / ANDREWS moved to receive and place on file.
Motion was carried unanimously.

9. Time and Location of May 11th HS Board Meeting:

We have our Volunteer Services banquet the same night as our board meeting. The Board decided to move meeting time up to start at 4:30 and see if we can use the Ashwaubenon library or municipal building. We will move the Public Hearing to June.

ANDREWS / HYLAND moved to receive and place on file.
Motion was carried unanimously.

10. Statistical Reports:

Please refer to the packet which includes this information.

LINSEN / HUXFORD moved to receive and place on file.
Motion was carried unanimously.

11. Other Matters:

Chairman Lund wished staff and board members a Merry Christmas and Happy New Year.

Pritzl stated that he sent out a memo to the emergency detention committee and regional contacts letting them know we are prioritizing emergency detentions and will serve Brown County first over the holidays.

Next Meeting: Thursday, January 12, 2016
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

LINSEN / LAUNDRIE moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:14 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

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Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: December 8, 2016

Re: Executive Director's Report

December is a good time to consider what has been worked on and accomplished throughout the year. With that in mind, I have decided to include a summary related to the initiatives and SMART goals for 2016. The following sections provide many updates for the respective goals and initiatives that were part of the budget preparation process:

Community Programs-Behavioral Health

A reduction of 25 % in the wait time for clients to access intensive AODA Outpatient Services from the time of attendance at Orientation group to first day of service.

The wait time has been reduced from an average of 15 days over the past year to an average 5.3 day wait. The wait time reduction exceeded the target goal, and decreased by 64.66%. Appointments are being made at orientation group, and are now made routinely within 1-5 days of the client attendance at orientation.

Brown County Human Services will work collaboratively with the sheriff's office to provide better continuity of care for jail inmates with mental health issues.

A Clinical Social Worker is in the assigned position, and started in March, 2016. A program outline and description has been created along with promotional materials. There is also a self-referral process established for inmates at the jail. The staff member splits time between the jail and CTC.

As of the third quarter, there were 153 requests for service from individuals, and 98 individuals served with an average of 4-6 hours of service. Barriers to service have been noted to include short incarceration episodes, confidentiality, housing and tracking individuals post-release for outcomes.



Brown County Human Services CCS program will increase the number of client's served by 25% in the next year.

The Current Comprehensive Community Services (CCS) Census is 129, 96 adults and 33 children. By comparison, there were 94 clients served at the end of the 2nd quarter of 2015. There has been a 37 % increase in the number of clients served, and this exceeds the target goal.

The wait list for psychiatry will be reduced by 25 % in the next year, from 220 to 165 patients.

Current psychiatric waitlist as of November, 2016 is 45 patients, a reduction of 51% since the last calculation. This is a 79.5 % reduction overall from 220 in 2015 to 45 patients in 2016.

Community Programs-Economic Support

With the implementation of the new FoodShare On Demand Interview requirements, Brown County Human Services will ensure Economic Support processes and procedures are updated, changed, and/or modified to comply with this new State regulation.

June 2016 – all policies and procedures were updated to reflect the Foodshare on demand interview requirements. New call center schedule/staffing pattern was implemented starting with the July 2016 schedule. Staff were trained and policies were distributed. As of August 2016 program staff are exceeding all state requirement performance metrics in this area. Official data has not been released from DHS yet.

Community Programs-Children, Youth and Families

Brown County Child Protective Services will conduct weekly safety staffings to promote completion of court ordered conditions and to reduce the length of time children remain in out of home care.

CPS has increased its use of Safety Staffings for stand-alone situations by 75%. CPS has made safety staffings a part of the case transfer process so that each and every case is safety staffed on a regular basis.

Shelter care will initiate the creation of a TEEN Pals program to address services need to children ages 14-25 specific to independent living skills and aging out of foster care supports.

Staff have been hired into positions for the TEEN Pals program, and have started recruiting volunteer mentors.

Child and Adolescent Behavioral Health will initiate a new Trauma Informed Care Training for Brown County licensed Foster Parents.

This project has now been moved to 2017 due to the Department of Children and Families releasing a grant application for trainer development and support. The Child Abuse and Neglect Task Force Training and Tools team prepared a collaborative application to DCF, and the intended audience could include foster parents and birth parents. The department is waiting on the outcome of the grant application.

Community Treatment Center:

Hospital and Nursing Home Administrator will continue to evaluate sustainable model of care options for Bay Haven programming with goal of increasing utilization to a break-even or revenue generating service.

Bay Haven is currently exceeding the 2016 budgeted census, averaging 4.5 residents per day in 2016 YTD, compared to 1.7 YTD in 2015. We have expanded the complexity and types of services that we are able to provide clients in our CBRF, including but not limited to serving high-relapse AODA clients waiting to be assessed for residential treatment placement approval. This provides the person with a safe placement with treatment sessions available to them to work through their life stressors with addictive habits as they are evaluated for placement into intensive outpatient programs and more comprehensive formal residential AODA programs to meet their long-term treatment needs.

Hospital and Nursing Home Administrator with potential involvement of consulting agency will evaluate physician compensation, provider operation modeling, and physician billing practices for all campus entities.

We have budgeted additional funding in 2017 to evaluate consulting services to continue to improve the quality and efficiency of our inpatient health operations. We have concluded that the Community Treatment Center would benefit from a more comprehensive independent professional assessment of the key performance indicators and are planning for that analysis to occur through the 2017.

General Department

Netsmart's Avatar will be implemented agency wide and the archaic AS400 software will be eliminated.

The project has been implemented in phases in 2016, with the following program areas and units being "live" as of November, 2016:

- *Comprehensive Community Services*
- *Child and Adolescent Behavioral Health Unit*
- *Adult Behavioral Health Unit (AODA, MH, CTP, CMHP)*
- *Adult Protective Services*

The next program units to go "live" are Birth to Three and the Community Support Program-Villa Hope on December 1, 2016. Following this will be Juvenile Justice and Child Protection in Q1 of 2017, and Children's Long Term Support on Q2 of 2017.

We will not be completely off of the AS400 by 12/31/16. We would have been using this as a legacy system, but with turnover in positions associated with the project, transitions will be occurring in 2017.

In addition to these initiatives and goals, there were four components of the Mental Health Initiative launched in 2016. Department staff members continue to work with contract providers to obtain measures related to these four components, and will report on them as information becomes available. Department staff members will continue to work on improvements related to these service areas. Specific to Mobile Crisis Expansion, there has been an increase in the number of mobile assessments, and an increase in the number of diversion stays. Of particular interest is an increase in contacts at hospitals, which has been a challenge for some time. With respect to detoxification services, the department has been charged for 21 days of service provided to 11 individuals since the service started. It is possible that other stays have been provided, but that another funding source was billed for the service. Department staff will continue to evaluate utilization, and provide more guidance to partners on accessing the service on a voluntary basis in addition to the incapacitation holds that have been done so far.

Social Services

Bayshore Village Nursing Home
Nicolet Psychiatric Center
Bay Haven CBRF

Bayshore Village

- 63 bed skilled nursing facility
- 42 residents under guardianship
- 14 residents with activated Power of Attorney
- 6 residents are own decision makers

Bayshore Village

2015 Admissions

- 31 Admissions
 - 22 Emergency Protective Placements (Chapter 55)
 - 4 Admissions from Nicolet Psychiatric Center
 - 5 Voluntary Admissions

2016 Admissions (as of 12/1/16)

- 30 Admissions
 - 21 Emergency Protective Placements (Chapter 55)
 - 3 Admissions from Nicolet Psychiatric Center
 - 6 Voluntary Admissions

Bayshore Village

- Chapter 55 Emergency Placements
 - Obtain court appearance within 72 hours for temporary guardianship and protective placement in consultation with Adult Protective Services if determined to be incompetent
 - Complete admission paperwork with guardian following hearing
 - Assess with Annual Reviews for Protective Placements
 - Coordinate appearances for Writs Hearings

Bayshore Village

- Wait list
 - Adult referrals to wait list
 - Currently 11 on wait list
 - Update wait list monthly and as needed
 - 2 beds held for Adult Protective Services to use for EPP's
 - Able to assess for admission if census is under 67 residents
 - Conduct assessments if able to admit new resident from wait list

Social Services Duties

- Complete Personhood Screen and Resident Review (PASRR)
 - Send to Behavioral Counseling Services (BCS)
- Determine if appropriate for nursing home placement
- Determine if Specialized Services are needed
- Specialized Behavioral Care Plans developed if Specialized Services are required

Social Services Duties

- Develop and update resident care plans
- Conduct monthly Resident at Risk (RAR) meetings (Behaviors, Nutritional concerns, Wounds, Wanderguards)
- Update and distribute monthly Behavior Monitoring sheets
- Advocate for resident rights and address resident concerns
- Coordinate resident spending accounts with guardians and Payee Services; assist with purchasing needed items for residents

Social Service Duties

- Complete Psychosocial Assessment following admission
- Complete Minimum Data Assessments (MDS) for admissions, significant change in condition, quarterly, and at discharge
- Schedule and conduct Care Conference Reviews for new admissions, changes in condition, quarterly, and prior to discharge

Discharges

- 2015 Discharges
 - 30 Discharges
 - 10 Community Settings (CBRF, AHC, etc.)
 - 15 Skilled Nursing Facility
 - 11 Home
 - 2 Deceased
- 2016 Discharges (As of 12/1/16)
 - 26 Discharges
 - 9 Community Settings
 - 2 Skilled Nursing Facility
 - 6 Home
 - 6 Deceased
 - 2 Hospital

Discharge Planning

- Referral to the ADRC for Functional Screen
- Coordinate services with Managed Care Organizations & High Plan for Family Care services
- Licensed Care Director
- Care coordinator

Discharge Planning

- Referrals for Home Health Care Services
- Assist with establishing a Primary Care Provider or follow-up appointments with Primary Care Provider
- Assist with arranging transportation
- Discharge Summary

Nicolet Psychiatric Center Bay Haven CBRF

- Nicolet Psychiatric Center (NPC) is a 16 bed locked psychiatric hospital serving Brown County, and contracted surrounding counties
- Bay Haven is a 15 bed Crisis Stabilization Community Based Residential facility

Census 2015

- NRC: 1027 admissions
- 919 Emergency Detentions.
- 59 commitments
- 165 Hold opens

Census 2016 as of 10/31/16

- NRC: 745 admissions
- 679 emergency detentions
- 67 commitments
- 107 Hold Opens
- Bay Haven: 247 admissions

Social Service Duties

- Federal and State Regulations require Masters level therapist to provide assessment and treatment.
- There are 3 Masters Level Therapists that provide assessments, therapy, treatment planning, groups and discharge planning to the consumers.
- Arrange Court proceedings under the 51.20 State regulations.
- Coordinate ongoing treatment with case managers

Social Service admission process

- Complete assessment with Psychiatrist and Nurse
- Obtain Collateral information
- Determine if court is needed
- Develop treatment plan with consumer and treatment team.

Treatment and Discharge Planning

- Social Workers provide ongoing mental health treatment and education to the consumers to assist in their personal recovery journey.
- Social Workers provide support and education to the families.
- Coordinate services with admitting counties.
- Implement discharge plans including follow up appointments, ability to obtain medications, housing and other identified issues.
- Provide community resources available to the consumer.

NPC December Monthly Report

1. **Patient Care Issues-** There are no new concerns to report.
2. **Contracted Services Issues** – We have an accepted RFP bid to renovate our courtyard fencing to make it more secure from client elopement. A budget adjustment request will be sent to the December Human Services Committee meeting to request approval from the General Fund for this project to be completed in 2017.
3. **Summary of patient complaints-** We had one grievance filed regarding the Psychiatrist professionalism. The client was concerned with a question asked during the initial assessment process by the physician. The question was a customary question necessary to ask in the determination of the client's treatment plan. The client was educated on the Psychiatrist need to assess this information as part of the client's treatment plan. The complaint was unsubstantiated.
4. **Federal/State Regulatory Concerns-** There were no hospital health inspections conducted during the month of October. A health inspection was conducted at Bayshore Village nursing home on 11/03/16. The nursing home was found to be in substantial compliance from the I/J citation issued in 09/27/16. DQA recommended that CMS rescind the discretionary denial of payment effective 12/21/16 for continued non-compliance. CMS has not responded to DQA's recommendation. The Civil Monetary Fine for an I/J has not yet been determined by CMS.
5. **Approval of Medical Staff appointments-** Dr. Mannem, Dr. Bales, and Dr. Rodriguez were all credentialed during the month of November
6. **Other Business-** The Human Services Committee has requested follow-up data analysis regarding client visitation hours and the policy on holiday vacation allowance for the nursing department from 12/20/ - 01/01. A follow up communication to this request will occur at December's Human Services Committee.

Respectfully submitted by:

Luke Schubert, NHA, Hospital and Nursing Home Administrator

BROWN COUNTY HUMAN SERVICES

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Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: December 8, 2016

Subject: YTD 10/31/16 Financial Results for CTC and Community Programs

Community Treatment Center

October monthly financial results for CTC show a \$15,513 surplus of revenue over expense. This is due to favorable operating results for the month. This continues a trend for the past few months which has brought CTC to a YTD favorable budget variance of approximately \$37,000 compared to unfavorable variances of \$45,000 YTD as of 9/30/16 and \$153,000 YTD as of 8/31/16. The current YTD results of \$632,193 deficit which represents primarily non-cash depreciation expense remains significantly improved from 2015 YTD results of \$2,349,043 after 10 months of operation for the year.

Revenues YTD are higher overall than anticipated in the budget at 88% of the annual budget compared to a benchmark of 83% after 10 months. Expenses are also at 88% of the total annual budget YTD. Both revenues and expenses are affected by higher than budgeted census for the Hospital and CBRF.

| | | <u>Actual</u> | <u>Budget</u> |
|---------------------|--------------|---------------|---------------|
| YTD Average Census: | Hospital | 12.1 | 10.1 |
| | Nursing Home | 61.4 | 61.4 |
| | CBRF | 4.4 | 3.6 |

Community Programs

The YTD financial results for Community Programs as of 10/31/16 show overall revenues at 83% of the annual budget matching the normally expected benchmark of 83% after 10 months. Expenses YTD are at 82% which is lower than the benchmark primarily due to the impact of Mental Health Expansion initiatives for which expenses began at different points in the year following development of each program.

Current month results show a \$213,065 surplus of revenue over expense due to a 10 month prorated Transfer In amount from the General Fund of \$416,666 which was anticipated in the budget but not yet recognized on a YTD basis as part of Community Programs revenue.

Respectfully Submitted,

Eric Johnson
Finance Manager



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Community Programs

Through 10/31/16

Prior Fiscal Year Activity Included

Summary Listing

| Account Classification | | Adopted | | Amended | | Current Month | | YTD | | YTD | | Budget - YTD | | % used/ | | Prior Year YTD | |
|-------------------------|--|-----------------|--|------------------|--|----------------|--|--------------|--|-----------------|--|----------------|--|---------|--|------------------|--|
| Fund 201 - CP | | Budget | | Budget | | Transactions | | Encumbrances | | Transactions | | Transactions | | Rec'd | | | |
| REVENUE | | | | | | | | | | | | | | | | | |
| Property taxes | | 16,249,887.00 | | 16,249,887.00 | | 1,354,157.25 | | .00 | | 13,541,572.50 | | 2,708,314.50 | | 83 | | 12,550,626.70 | |
| Intergov Revenue | | 31,465,027.00 | | 31,719,344.00 | | 2,661,117.50 | | .00 | | 26,169,726.10 | | 5,549,617.90 | | 83 | | 53,843,152.14 | |
| Public Charges | | 2,183,021.00 | | 2,213,521.00 | | 115,703.49 | | .00 | | 1,732,836.28 | | 480,684.72 | | 78 | | 1,630,994.89 | |
| Miscellaneous Revenue | | 49,400.00 | | 49,400.00 | | 2,761.51 | | .00 | | 101,681.02 | | (52,281.02) | | 206 | | 71,316.57 | |
| Other Financing Sources | | 530,500.00 | | 505,544.00 | | 416,666.67 | | .00 | | 422,210.67 | | 83,333.33 | | 84 | | 25,580.00 | |
| REVENUE TOTALS | | \$50,477,835.00 | | \$50,737,696.00 | | \$4,550,406.42 | | \$0.00 | | \$41,968,026.57 | | \$8,769,669.43 | | 83% | | \$68,121,670.30 | |
| EXPENSE | | | | | | | | | | | | | | | | | |
| Personnel Costs | | 18,204,396.00 | | 18,209,940.00 | | 1,579,504.14 | | .00 | | 15,236,329.80 | | 2,973,610.20 | | 84 | | 15,935,336.77 | |
| Operating Expenses | | 33,215,383.00 | | 33,615,840.00 | | 2,757,671.97 | | 2,500.00 | | 27,161,986.36 | | 6,451,353.64 | | 81 | | 53,671,849.91 | |
| Outlay | | .00 | | 6,000.00 | | 165.00 | | .00 | | .00 | | 6,000.00 | | 0 | | 13,027.90 | |
| EXPENSE TOTALS | | \$51,419,779.00 | | \$51,831,780.00 | | \$4,337,341.11 | | \$2,500.00 | | \$42,398,316.16 | | \$9,430,963.84 | | 82% | | \$69,620,214.58 | |
| Grand Totals | | | | | | | | | | | | | | | | | |
| REVENUE TOTALS | | 50,477,835.00 | | 50,737,696.00 | | 4,550,406.42 | | .00 | | 41,968,026.57 | | 8,769,669.43 | | 83 | | 68,121,670.30 | |
| EXPENSE TOTALS | | 51,419,779.00 | | 51,831,780.00 | | 4,337,341.11 | | 2,500.00 | | 42,398,316.16 | | 9,430,963.84 | | 82 | | 69,620,214.58 | |
| Grand Totals | | (\$941,944.00) | | (\$1,094,084.00) | | \$213,065.31 | | (\$2,500.00) | | (\$430,289.59) | | (\$661,294.41) | | | | (\$1,498,544.28) | |



Community Treatment Center

Through 10/31/16

Prior Fiscal Year Activity Included
Summary Listing

| Account Classification | Adopted Budget | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|-------------------------|------------------------|------------------------|-------------------------------|---------------------|------------------------|------------------------------|------------------|-------------------------|
| Fund 630 - CTC | | | | | | | | |
| REVENUE | | | | | | | | |
| Property taxes | 2,797,019.00 | 2,797,019.00 | 233,084.92 | .00 | 2,330,849.20 | 466,169.80 | 83 | 2,148,569.20 |
| Intergov Revenue | 4,006,480.00 | 4,006,480.00 | 355,903.20 | .00 | 3,435,314.73 | 571,165.27 | 86 | 2,982,166.14 |
| Public Charges | 3,826,594.00 | 3,826,594.00 | 378,988.42 | .00 | 3,355,694.00 | 470,900.00 | 88 | 2,326,979.23 |
| Miscellaneous Revenue | 1,569,820.00 | 1,569,820.00 | 200,123.26 | .00 | 1,650,312.98 | (80,492.98) | 105 | 1,206,593.43 |
| Other Financing Sources | .00 | 9,818.00 | .00 | .00 | 9,818.20 | (.20) | 100 | 24,799.00 |
| REVENUE TOTALS | \$12,199,913.00 | \$12,209,731.00 | \$1,168,099.80 | \$0.00 | \$10,781,989.11 | \$1,427,741.89 | 88% | \$8,689,107.00 |
| EXPENSE | | | | | | | | |
| Personnel Costs | 8,825,562.00 | 8,835,380.00 | 797,636.59 | .00 | 7,850,777.02 | 984,602.98 | 89 | 7,476,771.92 |
| Operating Expenses | 4,178,122.00 | 4,178,122.00 | 354,949.39 | 5,040.00 | 3,563,405.52 | 609,676.48 | 85 | 3,560,744.65 |
| Outlay | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 633.67 |
| EXPENSE TOTALS | \$13,003,684.00 | \$13,013,502.00 | \$1,152,585.98 | \$5,040.00 | \$11,414,182.54 | \$1,594,279.46 | 88% | \$11,038,150.24 |
| Grand Totals | | | | | | | | |
| REVENUE TOTALS | 12,199,913.00 | 12,209,731.00 | 1,168,099.80 | .00 | 10,781,989.11 | 1,427,741.89 | 88 | 8,689,107.00 |
| EXPENSE TOTALS | 13,003,684.00 | 13,013,502.00 | 1,152,585.98 | 5,040.00 | 11,414,182.54 | 1,594,279.46 | 88 | 11,038,150.24 |
| Grand Totals | (\$803,771.00) | (\$803,771.00) | \$15,513.82 | (\$5,040.00) | (\$632,193.43) | (\$166,537.57) | | (\$2,349,043.24) |

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding Mental Health Treatment on Wednesday, October 19, 2016 in the 1st Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Vice Chair Erik Hoyer, JOSHUA Member Cheryl Weber, Behavioral Health Manager Ian Agar, Jail Lieutenant Phil Steffen, Asst. Corporation Counsel Rebecca Lindner, Judge Zuidmulder, Sheriff Gossage, Director of Administration Chad Weininger, Human Services Director Erik Pritzl, Innovative Counseling, DA Dave Lasee, Hospital and Nursing Home Administrator Luke Schubert, other interested parties

Excused: Pat La Violette

I. Call meeting to order.

The meeting was called to order by Chair Guy Zima at 12:02 pm.

Zima introduced Joe Hoelscher, a therapist at Innovative Counseling. Hoelscher is interested in efforts to handle psychiatric needs in a more economical way through use of things such as psychotherapists and nurse practitioners.

II. Approve/modify agenda.

Motion made by Erik Hoyer, seconded by Judge Zuidmulder to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of September 14, 2016.

A correction was made on Page 6 of the minutes wherein 4511 was changed to read 51.45(11).

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve as amended. Vote taken. **MOTION CARRIED UNANIMOUSLY**

1. Report re: Sequential Intercept Mapping.

- 2. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

- 3. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Chair Zima informed that the Executive's proposed budget is almost \$4 million dollars below levy limits. If the budget is adopted like that, Zima feels it will cut down the amount for next year. Director of Administration Chad Weininger said that Human Services did not receive an actual cut in their budget; there was a reduction for the Family Care payment to the State and this is where the savings were. He said the County is approximately \$3.9 million dollars below the levy limit. The County Executive's budget increased the levy by \$1.2 million dollars and in addition there is capacity to go up an additional \$3.9 million dollars.

Zima is not suggesting artificially spending money to meet the levy limit, but he finds this situation to be very odd. He feels that as time goes on if you keep cutting back, the levy limits will keep decreasing. The question is if the County wants to solve the problems in the community or not. This group feels that mental health services are lacking and we are trying to work towards reducing the clients in the jail that really do not need to be there and Zima feels that everyone on this committee is onboard with that. The group is made up of very powerful people who are very adamant about getting something going. A lot of work has been done on the four initiatives approved last year and Zima noted that the day report center will be operational by November 15. He continued that we also have to look at the facilities available to help people.

1d

Judge Zuidmulder said his overall response has been that we need to craft an integrated system in which we really do not aggravate the mental health condition by inappropriate placement. He feels we all agree that a person should only be taken into custody if they are a danger to themselves or others. He also feels the mental health system that had been created collapsed and none of the funding really ever went to take up that population. The initiatives for mobile crisis and the day report center as well as the treatment court programs are all great ways to start. Judge Zuidmulder also said it is important to be sure that treatment is available and he has been talking a lot about the lack of appropriate housing as well. One of the biggest problems he sees is that the people who end up in the system, and in particular those who end up in jail, have often lost their right to be at the homeless shelters and they do not have any families so they are just pushed out into the community. These people really need to have a safe and healthy place to go because that is all part of the process of getting these people stabilized.

Zima recalled discussing at the last meeting a residential facility with a number of small apartments as well as space to make services available right in the building so people that come out of treatment are not sent back into the environments they came from and end up right back in the system again. He asked Human Services Director Erik Pritzl how to get something like this started sooner rather than later. Zima said when he sees gaps in the budget he feels there is money available that could be set aside to start planning and developing such a facility. Pritzl informed he had met with some others to talk about housing and out of the meeting they determined that what is needed is housing that is flexible and affordable, accessible to case managers and would accept criminal convictions with no disqualifying features or mental health issues, as well as having a sliding fee potentially to zero and a longer stay that is safe and supervised and creative in its approach. From that, there will be another meeting and the group will reach out to the Dioceses and Salvation Army and Pritzl will also be working on putting together numbers of people that do not have safe and appropriate housing that they are case managing.

Pritzl continued that he contacted Porchlight in Madison. This is the organization he talked about at the last meeting that runs the building that has apartments as well as business offices and services on the first floor. He talked to the program assistant and also left a message for the Executive Director to find out how they are funded and how it works and if something like this would fit with what we are talking about for Brown County. Pritzl said the facility operates on a sliding fee but he does not have all of the program information yet as to who gets to stay, how they stay and what the programming is. He does not know how this facility is funded, but it is owned by the non-profit.

Judge Zuidmulder said there are people already doing this type of work, but what we need is to get the people all together. He felt that if some sort of contract relationship could be worked out, the County would not have to own anything or have to pay for staff, but if we can create this housing we could then be able to really meet a pressing need in the community. He said that in the treatment courts, on any given week, out of 80-100 participants, there are 10 or more that are in limbo with no place to go. District Attorney Dave Lasee said he also hears a lot of concerns about housing and this is certainly something that needs to be addressed. He questioned if the lack of housing was an overall lack of housing or a lack of housing for the population we are focused on. Judge Zuidmulder said the population we are talking about has an additional disability in that they have created a crime so they are at an even greater disadvantage because they do not even have access to the NEW Shelter.

Zima said that continuity of service is important to these people and they need a place to go. This is a chronic population that is circulating in and out and this is a coordinated affair and it becomes confusing and those people should have some sort of efficient facility that provides housing and support services as needed. Having the people together who are in a similar situation would be helpful and would keep them out of the jail. Zima said we have to get something going as soon as possible due to the jail overcrowding. He feels the mental health services in Brown County have fallen behind and it is time to gear up and get a system in place where we can start slotting people in and getting the job done so we can see a reduction in the jail. He continued that there is money available in the budget. Zima said we need to take steps in the right direction and not sit and wring our hands while another year goes by. He is referring to housing for those with both mental health issues and AODA issues.

Hoyer noted that the County Board will be voting on the budget in two weeks and rather than overwhelming ourselves with the reality of this he questioned if there a bite we can take that the full force of this group could stand behind to move towards that direction. He feels if it is important enough to the community, the Board could bond for something at any time, but there is an opportunity right now to get it in the budget. Zima feels this group should ask for money in the budget for planning purposes to develop the concepts. He thinks if this group is serious, we have to get some money to get the concept going and get a proposal that can be taken to the Board and ask them to bond for it or whatever is necessary to facilitate it. Hoyer feels the key is to have something that is very concrete.

Judge Zuidmulder feels the Board was very receptive to the description of the needs and the explanation of how the money was to be spent where it was authorized but not spent until a specific plan saying how the funds would be spent was in place. He feels this concept was understood by the Board and that is the way it has to be done. None of the money was spent without the Board being fully informed and they voted on it. He feels the Board should be advised that this group has identified that there is a pressing need in the community for stable and safe housing for people who have mental health issues, AODA issues or drug issues. The money asked for should be set aside to be used in the next fiscal year upon approval of the Board if a plan is brought back either to contact for housing or build housing. None of the money would be spent until it comes back to the Board and Judge Zuidmulder feels the Board would go along with this. The money should be set aside for safe housing for this population and this group will come back to the Board with a proposal of how the money is to be spent, who we are proposing to target, the number of people to be served, etc. Zima said the goal is to use the money to hold down the total long-term needs in jail expansion. He feels if this group is going to do what it set out to do a year ago, we have to have something in place to take the people out of a high cost facility and move them to a lower cost facility and meet the community's needs. Judge Zuidmulder added that evidence-based research shows that 80% of the people in the jail and the prisons have co-occurring mental health and AODA problems and these people need to be targeted. Zima said he is approached somewhat frequently by people who need help with these types of issues and he would like to be able to help all of these people, but there is no place to send them. He really wants to get this going; he does not want to become a society that just talks about things rather than moving things forward.

Weininger asked if it would be better to have people who need these services all in one location or somewhat spread out. Judge Zuidmulder responded that there should not be any service costs for this because the services and programs are already in place. What is needed is safe housing. Zima is thinking of a building with a number of small, efficiency-type apartments that would also house some service offices. Pritzl said he has seen some promise in facilities that have services right in the same facility. Judge Zuidmulder feels that the need is recognized, but he does not feel that we should commit how to address the need at this time because that will take a lot of community conversation involving a lot of people. His view is the more people in the community who have an interest in addressing this issue the better off it would be for everyone. All of these programs can only survive if the people in this town have a buy-in to what is being done. When you impose something from the top that people haven't fully vetted or understand it is easily lost. Judge Zuidmulder said everyone seems to be in agreement that there currently is not a place to put these people. Pritzl went back to the original idea of planning money and asked if a consultant could be hired to come in and do a community needs assessment and then present multiple options. He said his department does not have capacity to do the planning and Zima suggested asking for a project position in the budget to work on this. Weininger shared that when he was employed at the City they looked at having a number of homes throughout the community for housing these people and there was money available through HUD to purchase the homes and then house the people and provide the services. That model seemed to make sense, but didn't really move forward because about the same time St. John's opened their shelter. Cheryl Weber said that her group recently met with NEWCAP and they are starting a program for the chronic homeless and they have a \$500,000 grant from HUD. They are thinking they have money for up to 45 chronic individuals and the grant will also be available for 2018 as well. They already have 30 people picked out for the program. The qualification would be 12 consecutive months of no residence or four times listed as homeless in a 36 month period. This program will be starting in January, 2017.

Zima wants to build a facility where we can see that people are being cycled out of the jail into the programs. The last thing he wants to do is start battling neighborhoods about having group homes in them. Jail Lieutenant Phil Steffen and Sheriff

Gossage both said that the neighborhood issue will be the biggest hurdle. Gossage said it would have to be determined that someone with criminal offenses could be allowed to go into this housing. Weber said that this was discussed at the basic needs meeting and it was indicated that everyone would be allowed into the housing, including AODA people, sex offenders, etc. She realizes there are ordinances with regard to sex offenders so this would have to be worked out, but HUD would become the landlord of the homes leased by them. These would be individual homes and there would be caseworkers attached to the residents as well. It was indicated that 95% of the people that they are considering for placement in these homes are from St. John's. A question was asked about nuisance ordinances for houses where known drug activity is occurring. Weber reiterated that there will be caseworkers and further, this model has been very successful in other parts of the country. Lasee was concerned that neighbors would be calling wanting nuisance ordinances enforced so there would need to be buy-in for this. Zima was very clear that he did not wish to mix a homeless-type program with mental health people and AODA people. He did not think there would be buy-in from the County Board for something like that. The County is not here to babysit chronic drunks; what Zima is talking about is alleviating the jail of these people. Steffen said the chronic alcoholics are the population that they are talking about. Judge Zuidmulder disagreed and reiterated that there are a number of people in the treatment courts with no place to go so they go to the jail. Steffen said what he is saying is that these people have co-occurring disorders. Judge Zuidmulder responded that that is not the population he is talking about with regard to the housing situation. He is talking about people who are mentally ill and they end up in jail for things like battery and disorderly conduct. He does not have any place to send these people so he ends up sending them back to the same situation that landed them in jail in the first place. He feels that we need to understand that we are talking about people who are in the criminal justice system that have these needs. Judge Zuidmulder explained that the people in the treatment courts have case managers that make sure that medications are being taken and if necessary there are tools such as GPSs and SCRAM units to help keep these people doing what they are supposed to be doing. A housing facility would provide a place where the mental health issues can be addressed and they would not be a danger to others and would not be back in the environment that triggers the mental health issues in the first place. Judge Zuidmulder said that without a place to send these people, there is not a lot he can do and it is dangerous to send them back to the environments that trigger the problems in the first place. This all falls on Judge Zuidmulder's shoulders because he is trying to keep these people out of the jail and make them healthy again. Zima said it does not seem like it should be so hard to picture a place where there are a number of small apartments with services available onsite where people can get the help they need. He would like to see a place with at least 100 apartments. Zima suggested again having a half time position or LTE added to help staff work out some details on this to get people out of the jail. The money is currently there and Zima feels that if this is going to cost a couple million dollars, we can take it out of the money for the jail and use it to increase the social service capacity. He realizes that there may be some homeless people that this would help, but he does not want that to be the focus. The focus needs to be on helping mentally ill people get out of the court system.

Pritzl added that at times there are capacity problems with the diversion facility and the inpatient psychiatric facility. He said the people that are being described sometimes end up in jail and then in the hospital or diversion program and there are times when the capacity is reached and people are being sent to Winnebago County which becomes quite expensive. Zima said these are the types of things we need to get the County Board to understand. Pritzl explained that Nicolet gets people in who have social issues such as homelessness or substance abuse and they end up coming in on an EM1 because they say they are suicidal, and then there are other people who come in on legitimate EM1s that are acutely mentally ill and those people are having to be sent to Winnebago because we are out of capacity. Zima said another wing is needed but Pritzl disagreed in light of the new hospital coming into the market. He did agree, however, that we have to deal with people before they come in crisis and do stability treatment instead of only crisis treatment.

Hoyer asked if the most efficient thing is a contracted service where the County would pay someone to deal with this so we do not have to pay to send people to Winnebago. If we can find a way to do it locally and cheaper, it would be more efficient because we are not always at a situation where we need 100 beds. He questioned if there are other options and said that maybe bringing someone in to connect all the dots would be the best way to figure this out. He does not want to see a big building that is not full. Pritzl said that there are two issues. The formal treatment side is very different than what Zima is proposing. Zima said that maybe there could be a design that starts with a few units but can be added on to if

necessary, but he does not think it would be hard to fill a facility, especially since there are a few hundred mentally ill people in the jail. He realizes that not all those may be able to participate in a program like this, but he feels at least half would qualify.

Pritzl feels that to get this to the level of a study that would really persuade people, there would have to be someone dedicated to this. He would have to do some research to see if there is someone to contract this out to. Zima asked Gossage about the current capacity at the jail. Gossage responded that the jail is currently at 88% capacity, but noted that they are really exhausting the EMP program. He said there are individuals that do not have anywhere to go. If they are sentenced and the jail wants to put them on EMP, they are unable to do that because they do not have any place to go. Gossage said he can put GPS on people or SCRAM bracelets which is much more efficient than Huber, but these people still need to have some type of housing. Judge Zuidmulder said it sounds like there are different populations and we would have to see what those different populations total up to be and then the issue is how to best create a facility where those populations are isolated from each other so they are not contributing to each other's problems. Gossage said there are a lot of populations that should not be mixed. The goal as a community should be to make these people better so we can help them transition to a healthy, productive, progressive adult lifestyle versus what they have been doing. The jail bed days will be reduced if we can stop the addictions with these people which will in turn stop the crimes. Judge Zuidmulder said that housing could be knitted together with the day report center and there would be a good supervised system.

Hoyer said the intercept mapping has been at the back end of our discussions and if there are other issues that need to be addressed we should talk about them now. Zima feels the group needs to make a determination as to if we are going to address the need for a longer term alcohol and drug abuse treatment program. He feels there are models in other states where people are in treatment for three to six months and ready to be non-alcoholics when they come out. Then they could move into the type of housing he is talking about so people can be supportive of each other in similar situations. He does not feel that anyone thinks the money is being wasted. He reiterated that once a budget is adopted that is \$4 million dollars below the levy limit, the money will no longer be there next year. He is not talking about spending money just to spend money, but there are needs in the community and Zima feels it is time to get something going. If we need to get someone to coordinate this to put the pieces together, then that is what should be done so we can determine the needs and then go to the County Board. This will become an easy sell when the people see that we can put off building onto the jail by doing this instead. Pritzl feels this is definitely worth looking into more as people have access to treatment, but they also need stable housing. He said this should be looked at from not only what are the possibilities, but also what are the evidence based practices as the recommendations have to have some evidence to support them. He feels we have to couple housing with treatment, but not make it so coupled that it creates a treatment facility because then the rules and regulations may impede the innovation. Pritzl would like someone to dig into this and give a recommendation.

Zima asked specifically what we need to ask the Board for. Pritzl responded that he feels someone needs to come in and assist either as an LTE or as a consultant. He feels bringing someone in will take some time as someone will have to come up to speed on this, review minutes, etc. to become familiar with what this group has been doing before they can bring recommendations forward. Zima feels we need to hire someone to put a plan together of what this larger facility for housing would be and who can benefit from it and then bring it forward to the County Board. He does not think the analysis has to be all that big because we know where the needs are. Zima feels the right person could put this together in a month, but Pritzl felt it would take longer.

Judge Zuidmulder would like to see the word *homeless* not used because it is a whole different stereotype. We are talking about people who are in the system for one reason or another and we do not have a safe place for them to go. They may have a home, but the home is not always the best place to send these people. He does not want the word *homeless* used because it brings a lot of negative stereotypes. These are people who are in a circumstance of not having stable and safe housing.

Assistant Corporation Counsel Rebecca Lindner asked if what Zima was looking for was to have money set aside for transitional housing, similar to the way funds were set aside last year. Weininger said that the request would actually be to

fund a position or contract services to develop a plan as opposed to setting money aside. Zima did not think we need to reinvent the wheel. He would like to put some staff to work on this and collect data on existing models. He would like to have something in the budget for this one way or another and have all of the elected officials sign on that this is something that is needed.

Pritzl suggested that the Department of Health Services be contacted to see if they have any recommendation that could help in this regard because they do projects like this frequently at the State level so there could be someone they know of that would be willing to be a contractor on this. Weininger said that if this group wants this to go to the Executive Committee, it would have to be done by resolution. Zima also brought up the current record system and said that it is hopelessly inadequate. He knows from his own experience that Brown County trying to get records from other facilities is very difficult. He realizes this is a whole different subject, but this is something he would like to work on as well. Pritzl explained how the current system works and Zima asked if the group was interested in asking the County Board for funds to convert to a different system that would be more efficient. It was indicated that something like this would cost in the millions of dollars. Zima said it is something we could look into on future agendas.

The amount to ask for for a consultant was discussed. Zima would like to see the number to include not only the consultant's costs, but also money available to house people. Judge Zuidmulder suggested asking for an amount of money to conduct the study and then once the study is completed, there would be funds available to implement the recommendations with the approval of the County Board. The discussion regarding the amount continued and Gossage asked about a cost savings from previous allocations for the day report center since it is not starting until November. Lasee said that Weininger suggested that there are other places in the budget where those funds would be applied. Pritzl said in the 2017 budget the full initiative money will be expended as the phases will be fully operational.

Hoyer asked if we are looking to have a resolution crafted to go to the Executive Committee or to the full Board in two weeks. Zima said the Board complains when things are brought in without going to Committee and Hoyer said that he fully believes this is the next step. Lindner said she would be able to work on a resolution and Zima said it was important to let the County Board know that it is the next step in the continuing efforts to reduce the jail population and find replacement for jail inmates that need mental health treatment as well as housing to permit the treatment to be effective and the amount that we are asking for is \$400,000.

Motion made by Erik Hoyer, seconded by Phil Steffen to have Corporation Counsel draft the annual resolution regarding mental health initiatives to the County Board asking them to fund the next step to provide consulting services and money to start the transitional housing need which is the number one gap in the mental health providing system in the amount of \$400,000. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Such other matters as authorized by law.

The next meeting date was discussed and November 30, 2016 at 12:00 pm was selected.

Motion made by Dave Lasee, seconded by Erik Pritzl to adjourn at 1:27 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, October 18, 2016 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Ed Koslowski, Duane Pierce, Carl Soderberg, Jerry Polus, Jim Haskins, Louise Dahlke, Joe Witkowski, Cathy Williquette Lindsay

EXCUSED: Tracy Rosinski, Delores Pierce

****Running Total of Veterans' Certificates: 1778**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Invocation.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Duane Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Approve/Modify Minutes of September 20, 2016.

Motion made by Ed Koslowski, seconded by Duane Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

5. Update re: Honor Rewards Program.

Register of Deeds Cathy Williquette Lindsay informed that she continues to receive applications for the program on a regular basis. She recently dropped off materials at the Labor Council and also said a presentation was made by Jerry Polus at a veterans' conference. There are currently only four counties in Wisconsin that offer the Honor Rewards program and the program has drawn a lot of interest. Williquette Lindsay said the vendor who offers the program is not a vendor for all counties in the state, but they have indicated they would open Honor Rewards up to all counties. The enthusiasm for the program in Brown County is helping to springboard this around the state and she is hopeful that other counties will continue to sign up. There are currently 80 Brown County businesses signed up for the program

CVSO Jerry Polus said his office has done a number of mailings to different businesses about the program and they have received a few responses, but not as many as they had hoped for. Williquette Lindsay said once a business signs up she sends a thank you letter and promotional materials if they want them. Erickson will work on making some contacts to put information on the program out again to remind businesses of it. Williquette Lindsay also said she will reach out to the Howard businesses and Erickson suggested that Denmark and Pulaski businesses be contacted again. The best response to date has come from Military Avenue business, the Broadway District, Downtown Green Bay and De Pere.

Koslowski said he did a mailing to 100 businesses that donated or gave discounts last year for Veterans Day letting them know about the Honor Rewards program. There will be a table at the veterans' breakfast at the VFW on Veterans Day for veterans to sign up for the program. Witkowski suggested something be written up and given to the announcer at the event to read to those in attendance making them aware that they can sign up right at the

6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.

A discussion was had regarding what group to honor at next year's event. Erickson said he googled 25th military anniversaries but did not come up with many viable results. One of the options discussed was to honor the spouses left behind. Polus informed he had spoken with someone who thought that the military support groups should be recognized. Another suggestion he heard was to recognize the wives of all military members and he also said that he heard a suggestion to honor the Purple Heart recipients. He said that could be expanded to include both disabled veterans and Purple Heart recipients. Koslowski said in the future, as the various groups are honored, we could ask their spouse or other supporting element to stand to be recognized.

Polus said he was surprised at the number of attendees for this year's event. He said 600 tickets were printed, but the minutes indicated that the attendance was estimated to be around 50. Koslowski said that that estimate was of the people that stepped forward to be honored. He said that 124 raffle tickets were handed out and Erickson estimated he handed out a little more than 50 dog tags and certificates. Polus said there appears to be a number of people who take tickets but do not attend the event. Koslowski said the Fair Board was talking about doing something electronically next year instead of having paper tickets. Haskins informed that at the last Fair Board meeting they indicated they do not have a problem with the paper tickets and everything at the gate went smoothly. Louise Dahlke said the people in the office who count the tickets questioned how many were printed because there were only a very few that were turned in and she thinks that the count of the raffle tickets gives a much better count than the actual tickets turned in. Pierce also estimated that at least 200 people went through the tent on the day of the event. Koslowski said the weather impacted the numbers.

In preparation for next year's event, Polus will contact both the Air Force Band and the Navy Band to see if either would be available to perform. A discussion was also had regarding the dog tags. Erickson suggested that in the future the gift be somewhat generic so that leftovers could be used from year to year. This was discussed briefly and a decision will be made on this closer to next year's event.

7. Possible update re: Veterans Day events.

Koslowski informed that he had received several inquiries from various organizations and veterans regarding events and offers for Veterans Day. He realizes that a lot of veterans watch for the article in the paper. He compiled the information on the NEW Veterans page regarding activities going on and started a draft of the newspaper article with this information. He also sent a card to all area veterans groups to gather information and included information regarding the Honor Rewards program. Koslowski has had several responses to these cards and the information received will be included in the newspaper article. He said any business that responds to the postcard mailed out will be included in the article. Erickson offered to contact the *Press Gazette* to provide them with the list when it is complete and he also noted that the *Ashwaubenon Press* would like to have Veterans Day information to publish.

Polus thanked Koslowski for the great job he did compiling information and noted that he would like to have a poster printed with the information. Koslowski will send the information he has to date to Polus. A discussion was also held with regard to radio stations and TV stations and it was suggested that information be provided to them so they can broadcast the information if they having something like a rolling screen of events. Koslowski said some of the information he gathered came from the Concordia University Veterans Resource Group which is a group consisting of a number of representatives of different organizations. The Concordia group seems very, very active and Koslowski feels they are heading in the right direction. He shared minutes of one of their meetings and said he will continue to do so in the future.

8. Report from CVSO Jerry Polus.

CVSO Jerry Polus reported the VA recently had a major change in how they are conducting disability compensation exams. Due to the backlog, they have contracted with an agency connected to, but not part of the VA, to do the exams. Polus was just made aware of this but noted that calls may be coming in about this and how veterans should respond to letters saying that they are to go to a non-VA doctor in Milwaukee for their exams. The purpose of this is for the VA to catch up on the backlog of claims because they do not have enough examiners to keep up with these in a timely manner. Polus said the VA is working claims nationwide and when a veteran files a claim it

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goes to Milwaukee but that does not mean that Milwaukee is necessarily going to work the case. He said that if there are inquiries made to Soderberg's office he would ask these veterans to contact him for further information.

9. **Comments from Carl Soderberg.**

Soderberg said he has recently been made aware that social security numbers of veterans who get direct deposit electronic transfers for benefits like pension or retirements appear along with the transaction number on the bank statements the recipient gets monthly from their banks. There are vets protesting this because they do not want their social security numbers available in the event the bank statements get misplaced or into the wrong hands. Polus said when veterans request direct deposit, there is a section where a voided check is attached to give the name of the bank, account number and routing numbers, but that information goes directly to the VA. He has not had anyone file a complaint regarding social security numbers on their bank statements. Soderberg said he has seen one of these statements and would like to see if there is anything that can be done about this.

10. **Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce, Rosinski & Witkowski).**

-Erickson reported that Austin Straubel, whom the airport is named after, was inducted into the Aviators Hall of Fame at EAA in Oshkosh recently. A plaque was presented to the airport honoring Austin Straubel and a collage was created that will be displayed at the airport. This display should be in place sometime in November. Erickson has talked with the Airport Director about this Subcommittee having a meeting at the airport to see the collage and this has been arranged for December.

-Dahlke did not have anything to report.

-Haskins read an ad for Bellin Health that says that Bellin is honored to serve and help veterans. He also said he had seen an article online that said that President Obama had recently signed the Department of Veterans Affairs Expiring Authorities Act of 2016 which extends various forms of funding of the Department of Veterans Affairs which pertains to benefits for nearly 37,000 veterans using the GI bill to attend college.

-Koslowski talked about the new State VA Suicide Prevention Program. Polus said he has not received anything official on the program yet, but he is aware that the program will be announced very soon. This is something that is coming out of Madison but Polus did not have any other specifics at this time. Koslowski continued that the Amvets group will be having a clover sale at the Arena Memorial before the next Packers game and the money raised will be used for gift cards to be distributed to veterans over the holidays.

-Pierce reported that the Amvets will be holding a meat raffle on November 12 beginning at 3:00 pm at Replay Bar and Grill across from the Fairgrounds. Proceeds will help veterans in Brown County. He also mentioned that he had recently received a notice that Vietnam Veterans who served in Thailand are being recognized for Agent Orange. Polus said that this is for a specific area and a specific period according to the most-recent copy of the Agent Orange newsletter.

Pierce also informed that the Green Bay Gamblers will hold their Military Night on Saturday, November 12. The game begins at 7:05 pm and free tickets for veterans and active personnel are available at Pearly Gates or at the door with a form of military ID.

-Witkowski shared that Ryan Funeral Home honored Clarence Lamers during October as indicated in the newspaper by flying their flag in his honor.

Polus wished to make the group aware of an individual who has been scamming people around town by claiming to be a veteran. He arrived in Green Bay in early spring, homeless and living out of his car. He is claiming to be a disabled veteran but he is not. He was in the service for one month and 16 days and was discharged for a physical disability not related to his military service. This person has scammed a lot of people at a lot of organizations. Polus said the person is in a wheelchair and noted that he is also a sex offender. He has been to a number of veterans' organizations, churches, businesses, etc. and is brash and not afraid to ask anyone for things.

11. **Such Other Matters as Authorized by Law. None.**

12. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:43 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, November 15, 2016 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Vice Chair Koslowski, Duane Pierce, Delores Pierce, Joe Witkowski, Louise Dahlke, Jerry Polus, Jim Haskins, Matthew Franklin, Cathy Williquette, Linda Pera

EXCUSED: Bernie Erickson

****Running Total of Veterans' Certificates: 1778**

1. Call Meeting to Order.

The meeting was called to order by Vice Chair Ed Koslowski at 4:30 pm.

2. Invocation.

A moment of silence was observed in honor of soldiers who have lost their lives in the last month.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Delores Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Approve/Modify Minutes of October 18, 2016.

Motion made by Duane Pierce, seconded by Louise Dahlke to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

At this time Jerry Polus introduced new staff member Matthew Franklin. Franklin joined the staff in the Veterans' Office and will be working on all benefits. He came from Montana where he worked in veterans' services and has hit the floor running and is doing a great job.

5. Budget Status Financial Report for September, 2016.

This item was deferred until the December, 2017 meeting.

6. Update re: Honor Rewards Program.

Register of Deeds Cathy Williquette informed this will be the last meeting she attends as she will be retiring. She introduced Linda Pera to the group and indicated that Linda has been helping with the Honor Rewards program and will be taking care of the program for the Register of Deeds office. Williquette also informed that Register of Deeds staff attended the Veterans' Breakfast to sign veterans up for the program. She asked if the group would like a representative of the Register of Deeds Office to attend each meeting or if information about the program should flow through Polus's office instead. Polus responded that he would share information with the group if he received it from the Register of Deeds.

Williquette continued that there are currently four counties in the state that participate in the program as well as several other counties working on it. In Brown County there are currently 80 businesses signed up and 211 requests for cards have been made, however, a small number were rejected due to residency and they are still waiting for verification on several others.

Louise Dahlke asked about verification of the DD214 forms if someone signs up online. Williquette explained the process and said that when someone signs up her office looks for a DD214 which should be filed with the Register of Deeds. If they are unable to find a recorded DD214, they forward the request to Polus who uses various means to verify the person. If they are unable to verify the DD214, the membership is denied, however, both Williquette and Polus assured that they do whatever they possibly can to verify the military service. Williquette also reminded that veterans can provide other forms of military ID to get their discount.

7. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.

Haskins informed that Laura Nehlsen who has sung the National Anthem in the past no longer has time to make the commitment. He has recruited the lead singer for the band, Big and Tasty, Holly Larson, to sing the National Anthem at next year's Appreciation Day event. With regard to entertainment, Polus said he will be contacting both the Air Force Band and the Navy Band to see if either is available to perform at the event. Franklin said that he may have a connection for the Presidents Own Marine Band and he can check into that as well.

Dahlke informed the Fair Association has been contacted by a group of veterans who would like to bring in two Huey helicopters at no cost. They would like the helicopters there all day for viewing and they will give rides at a cost of about \$100 each. These veterans can only be at the Fair on Sunday and Dahlke asked for feedback of the Subcommittee regarding moving the Veterans' Appreciation Day event to Sunday rather than Saturday. She noted that this is the early planning stages and she will keep the group informed. The group discussed the pros and cons of moving the Appreciation Day event to Sunday and the consensus was that this would be agreeable. Dahlke will continue to keep the group updated on this.

The tickets for the Fair were also discussed, in particular going to an electronic ticket system. Dahlke said that electronic tickets were tried this year and it went over well. She said they will go with electronic tickets next year and she will ask if there is a way to do the veterans tickets online as well. Koslowski suggested that if the tickets are electronic, veterans should be required to show a military ID at the gate to verify their veteran status. He noted that over 600 tickets were distributed this year but only 124 raffle tickets were handed out.

8. Possible update re: Veterans Day events.

Haskins said he was at the VFW event and there was a good turnout, but people did ask about prizes. Next year he will solicit prizes himself. He also said that Julius Café was not included in the newspaper article and they were not happy about it and he also noted there were several other businesses that he typically talked to about discounts that were not in the article. Haskins said next year he will go to talk to the businesses in person and apologize for not being included in this year's article. Koslowski explained that he used the best list he had available and sent a postcard to all of the businesses on the list asking if they were offering discounts this year. If the businesses did not return the postcards, they were not included. Koslowski said he will print up the same cards next year and Haskins can hand deliver them and explain how to fill them out and send them back so everyone is included in the newspaper article. Haskins said the list of offers and events that was distributed at the VFW went over well and was a good idea. Koslowski said he will look at improving the master list of businesses that provide offers for next year's event.

9. Report from CVSO Jerry Polus.

CVSO Jerry Polus informed that he just received confirmation that a wheelchair accessible van has been ordered through the DAV to provide disabled veterans with transportation to appointments, both to the VA as well as to personal appointments. This van was made possible through a local, county and state coordination with federal grant money and Brown County supported the portion the DAV would have to pay of about \$7000. The van should be here in a few months and will be a big benefit to those who have had to hire drivers in the past to transport them to their appointments.

10. Comments from Carl Soderberg.

Soderberg was unable to attend the meeting and therefore there was no report.

11. Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce, Rosinski & Witkowski).

-Dahlke did not have anything to add other than what was discussed regarding the Fair earlier in the meeting.

-Haskins shared a book of letters that were written to him by the children at the child care center he works at. He appreciated this very much and said he was touched.

-Koslowski mentioned the display at Associated Bank on Cardinal Lane and said that he will be taking it down next week if anyone would like to help. He also reminded the group that the next meeting of this Subcommittee will take place at the airport.

-Pierce asked for an additional moment of silence in memory Mark "Wizard" Tilkens who died on November 2 and was the original Chapter President of Rolling Thunder, Chapter 3.

-Witkowski brought a copy of the Veterans Day article from the newspaper. He also shared an article from the AARP magazine that listed a number of restaurants who provide deals to veterans all year long. He also talked about an article about a free service from the National Council of Aging that connects people 55 and over with programs that help pay for medications, food, utilities and housing. More information can be found at benefitscheckup.org.

12. Such Other Matters as Authorized by Law. None.

13. Adjourn.

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:29 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

December 21, 2016

**TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

**RESOLUTION APPROVING FUNDING TO STUDY SAFE AND SECURE
TRANSITIONAL HOUSING IN BROWN COUNTY**

WHEREAS, the Brown County Board of Supervisors appropriated \$1,150,000 in the 2016 budget for purposes of creating transitional residential treatment programming, increasing mobile crisis services, providing detoxification services, and for the creation of a day report center from the special revenue fund, to continue the goal of addressing mental health and AODA needs, as well as to support services for existing treatment courts for Brown County residents; and

WHEREAS, a Sequential Intercept Mapping was conducted in 2016 and a report was generated with recommendations and goals to continue the above mentioned programs; and

WHEREAS, the Sequential Intercept Mapping identified one of the largest areas of need in order for the programs to be successful was the lack in Brown County of safe, stable and secure housing available for the population receiving mental health services; and

WHEREAS, safe, stable and secure housing could cause a reduction in jail population and could reduce the cost of an expansion of the Brown County Jail; and,

WHEREAS, the Human Services Committee and the ad-hoc Mental Health Treatment Committee support a study to assess the current needs, and provide consulting services for the initiation of providing safe, stable and secure housing for the above stated programs including those involved with the established treatment courts, people receiving case management through Human Services under a commitment, and people under supervision of Probation and Parole; and

WHEREAS, the Human Services Committee approved a budget carryover of 2016 funds from the money allocated for Mental Health initiative funds in the amount up to \$75,000 for a study of programming and housing needed for transitional housing in Brown County;

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby approve and authorize a budget carryover of 2016 funds as requested

above from the money allocated for Mental Health initiative funds in the amount of \$75,000 for a study of programming and housing needed for transitional housing in Brown County.

Respectfully submitted,

Human Services Committee

Approved By Corporation Counsel

Troy Streckenbach
COUNTY EXECUTIVE

Date Signed: _____

Fiscal Impact: This resolution carries forward \$75,000 from the Human Services 2016 budget to the 2017 budget for conducting a study and providing consultation services regarding transitional housing. The Human Services 2016 budget is projecting a shortfall, which will likely exceed their fund balance.

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
Director of Admin
• Reallocation to another account strictly for tracking or accounting purposes
• Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
Oversight Comm
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount
Oversight Comm
2/3 County Board
- ☒ 7 Any Increase In expenses with an offsetting increase in revenue
Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance
Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund
Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change: (2016)

Overall annual budget adjustment needed because additional wages required due to one to one Nursing Home cases and high Hospital census. Higher revenue will offset this additional expense

Σ c 9 ✓ 12/13/16

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|--------------------------|--------------------------|-------------------------------------|--------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.051.001.4600.250 | Charges & Fees Daily Rate | \$650,000.00 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.052.001.4700.002 | Intergovt charges State | \$150,000.00 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.051.001.5100.251 | Regular Earnings RB | \$300,000.00 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.052.001.5100.253 | Regular Earnings Nursing Assistants | \$500,000.00 |

WAP ✓

AUTHORIZATIONS

Erik P. [Signature]

Signature of Department Head

Department: Human Services

Date: 12/13/16

[Signature]

Signature of DOA or Executive

Date: 12/14/16

2016 BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
Director of Admin
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
Oversight Comm
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount
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2/3 County Board
- ☒ 8 Any allocation from a department's fund balance
Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund
Oversight Comm
Admin Committee
2/3 County Board

Σ-9 ✓ 11/17/16

Justification for Budget Change:

Budget adjustment needed because of equipment failure and replacement not anticipated in 2016 budget. Purchase of second failed ice machine during 2016 for one of four nursing home units to replace existing equipment which would cost a significant amount to repair and in this case would have no warranty. Equipment to be replaced was purchased in 2008 and has exceeded estimated useful life.

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|-------------------------------------|--------------------------|-----------------------------|------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.053.058.6110.020 | Outlay Equipment (\$5,000+) | \$5,512.00 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.053.058.6110.900 | Outlay Contra | \$5,512.00 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 630.3000 | Unrestricted Fund Balance | \$5,512.00 |

Σ-9

98 1/4/17

AUTHORIZATIONS

E. R. Smith

Signature of Department Head

Department: Human Services

Date: 11/18/16

[Signature]

Signature of DOA or Executive

Date: 1/4/17

2016 BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
 • Reallocation to another account strictly for tracking or accounting purposes
 • Allocation of budgeted prior year grant not completed in the prior year Director of Admin
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation. Oversight Comm
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- ☒ 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

Increased ADRC Transportation Grant funding of \$33,000 recently made available for 2016 purchase of wheelchair accessible van primarily for client appointments at CTC outpatient clinic.

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|-------------------------------------|----------------------------|---------------------------------------|-----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.170.173.4303.07204 | Local grant revenue Transportation | \$ 33,000 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.170.173.6110.020 | Outlay Equipment | \$ 37,500 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 201.076.170.7000.TRANS | Purchased Services Transportation | \$ 4,500 |

AUTHORIZATIONS


 Signature of Department Head

Department: Human Services

Date: 6/4/17


 Signature of DOA or Executive

Date: 1/4/17

2017 BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

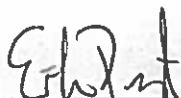
- | | | |
|--|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input checked="" type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm 2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm 2/3 County Board |
| <input type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm 2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm 2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm Admin Committee 2/3 County Board |

Justification for Budget Change:

Change in ADRC Transportation Grant expenditure to purchase custom equipment for wheelchair accessible van primarily for client appointments at CTC outpatient clinic.

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|-------------------------------------|--------------------------|-----------------------------------|----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.170.173.6110.020 | Outlay Equipment | \$ 7,600 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 201.076.170.7000.TRANS | Purchased Services Transportation | \$ 7,600 |
| <input type="checkbox"/> | <input type="checkbox"/> | | | |

AUTHORIZATIONS



Signature of Department Head

Department: Human Services

Date: 1/4/17



Signature of DCA or Executive

Date: 1/4/17

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: December 8, 2016

Re: Executive Director's Report

December is a good time to consider what has been worked on and accomplished throughout the year. With that in mind, I have decided to include a summary related to the initiatives and SMART goals for 2016. The following sections provide many updates for the respective goals and initiatives that were part of the budget preparation process:

Community Programs-Behavioral Health

A reduction of 25 % in the wait time for clients to access intensive AODA Outpatient Services from the time of attendance at Orientation group to first day of service.

The wait time has been reduced from an average of 15 days over the past year to an average 5.3 day wait. The wait time reduction exceeded the target goal, and decreased by 64.66%. Appointments are being made at orientation group, and are now made routinely within 1-5 days of the client attendance at orientation.

Brown County Human Services will work collaboratively with the sheriff's office to provide better continuity of care for jail inmates with mental health issues.

A Clinical Social Worker is in the assigned position, and started in March, 2016. A program outline and description has been created along with promotional materials. There is also a self-referral process established for inmates at the jail. The staff member splits time between the jail and CTC.

As of the third quarter, there were 153 requests for service from individuals, and 98 individuals served with an average of 4-6 hours of service. Barriers to service have been noted to include short incarceration episodes, confidentiality, housing and tracking individuals post-release for outcomes.



Brown County Human Services CCS program will increase the number of client's served by 25% in the next year.

The Current Comprehensive Community Services (CCS) Census is 129, 96 adults and 33 children. By comparison, there were 94 clients served at the end of the 2nd quarter of 2015. There has been a 37 % increase in the number of clients served, and this exceeds the target goal.

The wait list for psychiatry will be reduced by 25 % in the next year, from 220 to 165 patients.

Current psychiatric waitlist as of November, 2016 is 45 patients, a reduction of 51% since the last calculation. This is a 79.5 % reduction overall from 220 in 2015 to 45 patients in 2016.

Community Programs-Economic Support

With the implementation of the new FoodShare On Demand Interview requirements, Brown County Human Services will ensure Economic Support processes and procedures are updated, changed, and/or modified to comply with this new State regulation.

June 2016 – all policies and procedures were updated to reflect the Foodshare on demand interview requirements. New call center schedule/staffing pattern was implemented starting with the July 2016 schedule. Staff were trained and policies were distributed. As of August 2016 program staff are exceeding all state requirement performance metrics in this area. Official data has not been released from DHS yet.

Community Programs-Children, Youth and Families

Brown County Child Protective Services will conduct weekly safety staffings to promote completion of court ordered conditions and to reduce the length of time children remain in out of home care.

CPS has increased its use of Safety Staffings for stand-alone situations by 75%. CPS has made safety staffings a part of the case transfer process so that each and every case is safety staffed on a regular basis.

Shelter care will initiate the creation of a TEEN Pals program to address services need to children ages 14-25 specific to independent living skills and aging out of foster care supports.

Staff have been hired into positions for the TEEN Pals program, and have started recruiting volunteer mentors.

Child and Adolescent Behavioral Health will initiate a new Trauma Informed Care Training for Brown County licensed Foster Parents.

This project has now been moved to 2017 due to the Department of Children and Families releasing a grant application for trainer development and support. The Child Abuse and Neglect Task Force Training and Tools team prepared a collaborative application to DCF, and the intended audience could include foster parents and birth parents. The department is waiting on the outcome of the grant application.

Community Treatment Center:

Hospital and Nursing Home Administrator will continue to evaluate sustainable model of care options for Bay Haven programming with goal of increasing utilization to a break-even or revenue generating service.

Bay Haven is currently exceeding the 2016 budgeted census, averaging 4.5 residents per day in 2016 YTD, compared to 1.7 YTD in 2015. We have expanded the complexity and types of services that we are able to provide clients in our CBRF, including but not limited to serving high-relapse AODA clients waiting to be assessed for residential treatment placement approval. This provides the person with a safe placement with treatment sessions available to them to work through their life stressors with addictive habits as they are evaluated for placement into intensive outpatient programs and more comprehensive formal residential AODA programs to meet their long-term treatment needs.

Hospital and Nursing Home Administrator with potential involvement of consulting agency will evaluate physician compensation, provider operation modeling, and physician billing practices for all campus entities.

We have budgeted additional funding in 2017 to evaluate consulting services to continue to improve the quality and efficiency of our inpatient health operations. We have concluded that the Community Treatment Center would benefit from a more comprehensive independent professional assessment of the key performance indicators and are planning for that analysis to occur through the 2017.

General Department

Netsmart's Avatar will be implemented agency wide and the archaic AS400 software will be eliminated.

The project has been implemented in phases in 2016, with the following program areas and units being "live" as of November, 2016:

- *Comprehensive Community Services*
- *Child and Adolescent Behavioral Health Unit*
- *Adult Behavioral Health Unit (AODA, MH, CTP, CMHP)*
- *Adult Protective Services*

The next program units to go “live” are Birth to Three and the Community Support Program-Villa Hope on December 1, 2016. Following this will be Juvenile Justice and Child Protection in Q1 of 2017, and Children’s Long Term Support on Q2 of 2017.

We will not be completely off of the AS400 by 12/31/16. We would have been using this as a legacy system, but with turnover in positions associated with the project, transitions will be occurring in 2017.

In addition to these initiatives and goals, there were four components of the Mental Health Initiative launched in 2016. Department staff members continue to work with contract providers to obtain measures related to these four components, and will report on them as information becomes available. Department staff members will continue to work on improvements related to these service areas. Specific to Mobile Crisis Expansion, there has been an increase in the number of mobile assessments, and an increase in the number of diversion stays. Of particular interest is an increase in contacts at hospitals, which has been a challenge for some time. With respect to detoxification services, the department has been charged for 21 days of service provided to 11 individuals since the service started. It is possible that other stays have been provided, but that another funding source was billed for the service. Department staff will continue to evaluate utilization, and provide more guidance to partners on accessing the service on a voluntary basis in addition to the incapacitation holds that have been done so far.

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzi, Executive Director

To: Human Services Board and Human Services Committee

Date: December 8, 2016

Subject: YTD 10/31/16 Financial Results for CTC and Community Programs

Community Treatment Center

October monthly financial results for CTC show a \$15,513 surplus of revenue over expense. This is due to favorable operating results for the month. This continues a trend for the past few months which has brought CTC to a YTD favorable budget variance of approximately \$37,000 compared to unfavorable variances of \$45,000 YTD as of 9/30/16 and \$153,000 YTD as of 8/31/16. The current YTD results of \$632,193 deficit which represents primarily non-cash depreciation expense remains significantly improved from 2015 YTD results of \$2,349,043 after 10 months of operation for the year.

Revenues YTD are higher overall than anticipated in the budget at 88% of the annual budget compared to a benchmark of 83% after 10 months. Expenses are also at 88% of the total annual budget YTD. Both revenues and expenses are affected by higher than budgeted census for the Hospital and CBRF.

| | | <u>Actual</u> | <u>Budget</u> |
|---------------------|--------------|---------------|---------------|
| YTD Average Census: | Hospital | 12.1 | 10.1 |
| | Nursing Home | 61.4 | 61.4 |
| | CBRF | 4.4 | 3.6 |

Community Programs

The YTD financial results for Community Programs as of 10/31/16 show overall revenues at 83% of the annual budget matching the normally expected benchmark of 83% after 10 months. Expenses YTD are at 82% which is lower than the benchmark primarily due to the impact of Mental Health Expansion initiatives for which expenses began at different points in the year following development of each program.

Current month results show a \$213,065 surplus of revenue over expense due to a 10 month prorated Transfer In amount from the General Fund of \$416,666 which was anticipated in the budget but not yet recognized on a YTD basis as part of Community Programs revenue.

Respectfully Submitted,

Eric Johnson
Finance Manager





Community Programs

Through 10/31/16
Prior Fiscal Year Activity Included
Summary Listing

| Account Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|-------------------------|------------------------|-----------------------|-------------------------|----------------------------|---------------------|------------------------|---------------------------|---------------|-------------------------|
| REVENUE | | | | | | | | | |
| Property Taxes | 16,249,887.00 | .00 | 16,249,887.00 | 1,354,157.25 | .00 | 13,541,572.50 | 2,708,314.50 | 83 | 12,550,626.70 |
| Intergov Revenue | 31,465,027.00 | 254,317.00 | 31,719,344.00 | 2,661,117.50 | .00 | 26,169,726.10 | 5,549,617.90 | 83 | 53,843,152.14 |
| Public Charges | 2,183,021.00 | 30,500.00 | 2,213,521.00 | 115,703.49 | .00 | 1,732,836.28 | 480,684.72 | 78 | 1,630,994.89 |
| Miscellaneous Revenue | 49,400.00 | .00 | 49,400.00 | 2,761.51 | .00 | 101,681.02 | (52,281.02) | 206 | 71,316.57 |
| Other Financing Sources | 530,500.00 | (24,956.00) | 505,544.00 | 416,666.67 | .00 | 422,210.67 | 83,333.33 | 84 | 25,580.00 |
| REVENUE TOTALS | \$50,477,835.00 | \$259,861.00 | \$50,737,696.00 | \$4,550,406.42 | \$0.00 | \$41,968,026.57 | \$8,769,669.43 | 83% | \$68,121,670.30 |
| EXPENSE | | | | | | | | | |
| Personnel Costs | 18,204,396.00 | 5,544.00 | 18,209,940.00 | 1,579,504.14 | .00 | 15,236,329.80 | 2,973,610.20 | 84 | 15,935,336.77 |
| Operating Expenses | 33,215,383.00 | 400,457.00 | 33,615,840.00 | 2,757,671.97 | 2,500.00 | 27,161,986.36 | 6,451,353.64 | 81 | 53,671,849.91 |
| Outlay | .00 | 6,000.00 | 6,000.00 | 165.00 | .00 | .00 | 6,000.00 | 0 | 13,027.90 |
| EXPENSE TOTALS | \$51,419,779.00 | \$412,001.00 | \$51,831,780.00 | \$4,337,341.11 | \$2,500.00 | \$42,398,316.16 | \$9,430,963.84 | 82% | \$69,620,214.58 |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 50,477,835.00 | 259,861.00 | 50,737,696.00 | 4,550,406.42 | .00 | 41,968,026.57 | 8,769,669.43 | 83 | 68,121,670.30 |
| EXPENSE TOTALS | 51,419,779.00 | 412,001.00 | 51,831,780.00 | 4,337,341.11 | 2,500.00 | 42,398,316.16 | 9,430,963.84 | 82 | 69,620,214.58 |
| Grand Totals | (\$941,944.00) | (\$152,140.00) | (\$1,094,084.00) | \$213,065.31 | (\$2,500.00) | (\$430,289.59) | (\$661,294.41) | | (\$1,498,544.28) |



Community Treatment Center

Through 10/31/16

Prior Fiscal Year Activity Included

Summary Listing

| Account Classification | Budget | Amendments | Budget | Transactions | Encumbrances | Transactions | Transactions | Rec'd | Prior Year YTD |
|-------------------------|-----------------|------------|-----------------|----------------|--------------|-----------------|----------------|-------|------------------|
| Fund 630 - CTC | | | | | | | | | |
| REVENUE | | | | | | | | | |
| Property Taxes | 2,797,019.00 | .00 | 2,797,019.00 | 233,084.92 | .00 | 2,330,849.20 | 466,169.80 | 83 | 2,148,569.20 |
| Intergov Revenue | 4,006,480.00 | .00 | 4,006,480.00 | 355,903.20 | .00 | 3,435,314.73 | 571,165.27 | 86 | 2,982,166.14 |
| Public Charges | 3,826,594.00 | .00 | 3,826,594.00 | 378,988.42 | .00 | 3,355,694.00 | 470,900.00 | 88 | 2,326,979.23 |
| Miscellaneous Revenue | 1,569,820.00 | .00 | 1,569,820.00 | 200,123.26 | .00 | 1,650,312.98 | (80,492.98) | 105 | 1,206,593.43 |
| Other Financing Sources | .00 | 9,818.00 | 9,818.00 | .00 | .00 | 9,818.20 | (.20) | 100 | 24,799.00 |
| REVENUE TOTALS | \$12,199,913.00 | \$9,818.00 | \$12,209,731.00 | \$1,168,099.80 | \$0.00 | \$10,781,989.11 | \$1,427,741.89 | 88% | \$8,689,107.00 |
| EXPENSE | | | | | | | | | |
| Personnel Costs | 8,825,562.00 | 9,818.00 | 8,835,380.00 | 797,636.59 | .00 | 7,850,777.02 | 984,602.98 | 89 | 7,476,771.92 |
| Operating Expenses | 4,178,122.00 | .00 | 4,178,122.00 | 354,949.39 | 5,040.00 | 3,563,405.52 | 609,676.48 | 85 | 3,560,744.65 |
| Outlay | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 633.67 |
| EXPENSE TOTALS | \$13,003,684.00 | \$9,818.00 | \$13,013,502.00 | \$1,152,585.98 | \$5,040.00 | \$11,414,182.54 | \$1,594,279.46 | 88% | \$11,038,150.24 |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 12,199,913.00 | 9,818.00 | 12,209,731.00 | 1,168,099.80 | .00 | 10,781,989.11 | 1,427,741.89 | 88 | 8,689,107.00 |
| EXPENSE TOTALS | 13,003,684.00 | 9,818.00 | 13,013,502.00 | 1,152,585.98 | 5,040.00 | 11,414,182.54 | 1,594,279.46 | 88 | 11,038,150.24 |
| Grand Totals | (\$803,771.00) | \$0.00 | (\$803,771.00) | \$15,513.82 | (\$5,040.00) | (\$632,193.43) | (\$166,537.57) | | (\$2,349,043.24) |

**BROWN COUNTY COMMUNITY TREATMENT CENTER
NOVEMBER 2016 BAY HAVEN STATISTICS**

| ADMISSIONS | November | YTD 2016 | YTD 2015 |
|--------------------------------------|-----------|------------|------------|
| Voluntary - Mental Illness | 22 | 269 | 134 |
| Voluntary - Alcohol | 0 | 0 | 0 |
| Voluntary - AODA/Drug | 0 | 0 | 0 |
| Police Protective Custody - Alcohol | 0 | 0 | 0 |
| Commitment - Alcohol | 0 | 0 | 0 |
| Commitment - Drug | 0 | 0 | 0 |
| Court-Ordered Evaluation | 0 | 0 | 0 |
| Emergency Commitment- Alcohol | 0 | 0 | 0 |
| Emergency Detention - Drug | 0 | 0 | 0 |
| Emergency Detention - Mental Illness | 0 | 0 | 0 |
| Court Order Prelim. - Mental Illness | 0 | 0 | 0 |
| Court Order Prelim. - Alcohol | 0 | 0 | 0 |
| Court Order for Final Hearing | 0 | 0 | 0 |
| Commitment - Mental Illness | 0 | 0 | 0 |
| Return from Conditional Release | 0 | 0 | 0 |
| Court Order Prelim. - Drug | 0 | 0 | 0 |
| Other | 0 | 0 | 0 |
| TOTAL | 22 | 269 | 134 |

| AVERAGE DAILY CENSUS | November | YTD 2016 | YTD 2015 |
|----------------------|------------|------------|------------|
| Bay Haven | 5.5 | 4.5 | 1.7 |
| TOTAL | 5.5 | 4.5 | 1.7 |

| INPATIENT SERVICE DAYS | | | |
|------------------------|------------|-------------|------------|
| Bay Haven | 164 | 1491 | 558 |
| TOTAL | 164 | 1491 | 558 |

| BED OCCUPANCY | | | |
|---------------|------------|------------|------------|
| Bay Haven | 36% | 30% | 11% |
| TOTAL | 36% | 30% | 11% |

| DISCHARGES | | | |
|--------------|-----------|------------|------------|
| Bay Haven | 29 | 270 | 135 |
| TOTAL | 29 | 270 | 135 |

| DISCHARGE DAYS | | | |
|----------------|------------|-------------|------------|
| Bay Haven | 226 | 1498 | 550 |
| TOTAL | 226 | 1498 | 550 |

| AVERAGE LENGTH OF STAY | | | |
|------------------------|----------|----------|----------|
| Bay Haven | 8 | 6 | 4 |
| TOTAL | 8 | 6 | 4 |

| AVERAGE LENGTH OF STAY BY COUNTY | | | |
|-------------------------------------|----------|----------|----------|
| Brown | 6 | 5 | 6 |
| Door | 7 | 4 | 1 |
| Kewaunee | 0 | 0 | 3 |
| Oconto | 4 | 2 | 4 |
| Marinette | 0 | 0 | 0 |
| Shawano | 0 | 0 | 3 |
| Waupaca | 30 | 19 | 0 |
| Menominee | 6 | 3 | 1 |
| Outagamie | 0 | 1 | 0 |
| Manitowoc | 0 | 2 | 1 |
| Winnebago | 0 | 0 | 0 |
| Other | 2 | 1 | 4 |
| TOTAL | 8 | 6 | 6 |

| IN/OUTS | Current | YTD | 2015 |
|---------|---------|-----|------|
| | 5 | 38 | 2 |

| ADMISSIONS BY UNITS | | | |
|---------------------|-----------|------------|------------|
| Bay Haven | 22 | 269 | 134 |
| TOTAL | 22 | 269 | 134 |

| ADMISSIONS BY COUNTY | | | |
|----------------------|-----------|------------|------------|
| Brown | 18 | 234 | 103 |
| Door | 1 | 6 | 4 |
| Kewaunee | 0 | 2 | 5 |
| Oconto | 1 | 3 | 5 |
| Marinette | 0 | 1 | 0 |
| Shawano | 0 | 5 | 11 |
| Waupaca | 0 | 1 | 0 |
| Menominee | 1 | 2 | 2 |
| Outagamie | 0 | 2 | 1 |
| Manitowoc | 0 | 6 | 2 |
| Winnebago | 0 | 0 | 0 |
| Other | 1 | 7 | 1 |
| TOTAL | 22 | 269 | 134 |

| NEW ADMISSIONS | | | |
|----------------|-----------|------------|-----------|
| Bay Haven | 20 | 205 | 96 |
| TOTAL | 20 | 205 | 96 |

| READMIT WITHIN 30 DAYS | | | |
|------------------------|----------|-----------|----------|
| Bay Haven | 2 | 25 | 8 |
| TOTAL | 2 | 25 | 8 |

**BROWN COUNTY COMMUNITY TREATMENT CENTER
NOVEMBER 2016 NICOLET PSYCHIATRIC CENTER STATISTICS**

| ADMISSIONS | November | YTD 2016 | YTD 2015 |
|--------------------------------------|-----------|------------|------------|
| Voluntary - Mental Illness | 7 | 103 | 128 |
| Voluntary - Alcohol | 0 | 0 | 0 |
| Voluntary - AODA/Drug | 0 | 0 | 0 |
| Police Protective Custody - Alcohol | 0 | 0 | 0 |
| Commitment - Alcohol | 0 | 0 | 0 |
| Commitment - Drug | 0 | 0 | 0 |
| Court-Ordered Evaluation | 0 | 0 | 0 |
| Emergency Commitment- Alcohol | 0 | 0 | 0 |
| Emergency Detention - Drug | 0 | 0 | 0 |
| Emergency Detention - Mental Illness | 52 | 588 | 663 |
| Court Order Prelim. - Mental Illness | 0 | 0 | 2 |
| Court Order Prelim. - Alcohol | 0 | 0 | 0 |
| Court Order for Final Hearing | 0 | 14 | 10 |
| Commitment - Mental Illness | 0 | 0 | 0 |
| Return from Conditional Release | 4 | 70 | 64 |
| Court Order Prelim. - Drug | 0 | 0 | 0 |
| Other | 0 | 3 | 4 |
| TOTAL | 63 | 778 | 871 |

| AVERAGE DAILY CENSUS | November | YTD 2016 | YTD 2015 |
|----------------------------|-------------|-------------|-------------|
| Nicolet Psychiatric Center | 12.7 | 12.2 | 10.1 |
| TOTAL | 12.7 | 12.2 | 10.1 |

| INPATIENT SERVICE DAYS | November | YTD 2016 | YTD 2015 |
|----------------------------|------------|-------------|-------------|
| Nicolet Psychiatric Center | 382 | 4078 | 3371 |
| TOTAL | 382 | 4078 | 3371 |

| BED OCCUPANCY | November | YTD 2016 | YTD 2015 |
|----------------------------|------------|------------|------------|
| Nicolet Psychiatric Center | 80% | 76% | 63% |
| TOTAL | 80% | 76% | 63% |

| DISCHARGES | November | YTD 2016 | YTD 2015 |
|----------------------------|-----------|------------|------------|
| Nicolet Psychiatric Center | 60 | 774 | 877 |
| TOTAL | 60 | 774 | 877 |

| ADMISSIONS BY UNITS | November | YTD 2016 | YTD 2015 |
|----------------------------|-----------|------------|------------|
| Nicolet Psychiatric Center | 63 | 778 | 871 |
| TOTAL | 63 | 778 | 871 |

| DISCHARGE DAYS | November | YTD 2016 | YTD 2015 |
|----------------------------|------------|-------------|-------------|
| Nicolet Psychiatric Center | 372 | 4047 | 3338 |
| TOTAL | 372 | 4047 | 3338 |

| ADMISSIONS BY COUNTY | November | YTD 2016 | YTD 2015 |
|----------------------|-----------|------------|------------|
| Brown | 51 | 611 | 610 |
| Door | 1 | 18 | 20 |
| Kewaunee | 1 | 19 | 19 |
| Oconto | 1 | 19 | 38 |
| Marinette | 0 | 13 | 30 |
| Shawano | 1 | 9 | 28 |
| Waupaca | 1 | 3 | 2 |
| Menominee | 1 | 5 | 6 |
| Outagamie | 3 | 21 | 11 |
| Manitowoc | 2 | 26 | 65 |
| Winnebago | 0 | 10 | 4 |
| Other | 1 | 24 | 38 |
| TOTAL | 63 | 778 | 871 |

| AVERAGE LENGTH OF STAY | November | YTD 2016 | YTD 2015 |
|----------------------------|----------|----------|----------|
| Nicolet Psychiatric Center | 6 | 5 | 4 |
| TOTAL | 6 | 5 | 4 |

| AVERAGE LENGTH OF STAY BY COUNTY | November | YTD 2016 | YTD 2015 |
|-------------------------------------|----------|----------|----------|
| Brown | 6 | 6 | 4 |
| Door | 9 | 7 | 3 |
| Kewaunee | 16 | 10 | 5 |
| Oconto | 6 | 4 | 2 |
| Marinette | 0 | 2 | 5 |
| Shawano | 1 | 2 | 2 |
| Waupaca | 4 | 2 | 1 |
| Menominee | 6 | 3 | 2 |
| Outagamie | 2 | 5 | 2 |
| Manitowoc | 2 | 3 | 4 |
| Winnebago | 0 | 1 | 4 |
| Other | 13 | 9 | 5 |
| TOTAL | 6 | 6 | 4 |

| NEW ADMISSIONS | November | YTD 2016 | YTD 2015 |
|----------------------------|-----------|------------|------------|
| Nicolet Psychiatric Center | 30 | 394 | 422 |
| TOTAL | 30 | 394 | 422 |

| READMIT WITHIN 30 DAYS | November | YTD 2016 | YTD 2015 |
|----------------------------|----------|-----------|------------|
| Nicolet Psychiatric Center | 2 | 77 | 110 |
| TOTAL | 2 | 77 | 110 |

| IN/OUTS | Current | YTD | 2015 |
|---------|---------|-----|------|
| | 2 | 31 | 58 |

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Report of Child Abuse/Neglect by Month

| Month | 2014 | 2015 | 2016 | % Change from 2015 to 2016 |
|-----------|------|------|------|----------------------------|
| January | 404 | 415 | 435 | 4.82 % |
| February | 433 | 432 | 463 | 6.19 % |
| March | 431 | 460 | 466 | 1.3% |
| April | 487 | 455 | 452 | -.66% |
| May | 470 | 422 | 465 | 10.19 % |
| June | 345 | 330 | 348 | 5.45% |
| July | 311 | 312 | 301 | -3.5% |
| August | 298 | 282 | 312 | 10.64% |
| September | 439 | 420 | 497 | 18.33% |
| October | 461 | 440 | 430 | -2.27% |
| November | 320 | 426 | | |
| December | 397 | 415 | | |
| Total | 4796 | 4809 | | |

Reports Investigated by Month

| Month | 2014 | 2015 | 2016 | % Change from 2015 to 2016 |
|-----------|------|------|------|----------------------------|
| January | 153 | 146 | 116 | -20.55% |
| February | 140 | 141 | 141 | 0% |
| March | 160 | 161 | 124 | -22.98% |
| April | 168 | 144 | 138 | -4.17% |
| May | 164 | 147 | 135 | -8.16% |
| June | 143 | 143 | 99 | -30.77% |
| July | 139 | 113 | 101 | -10.62% |
| August | 116 | 113 | 88 | -22.12% |
| September | 164 | 150 | 126 | -16% |
| October | 165 | 141 | 101 | -28.37% |
| November | 128 | 100 | | |
| December | 137 | 121 | | |
| Total | 1777 | 1620 | | |

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 12/27/2016

| Agency | Service(s) Description | Target Client | Program Unit(s) | Contract Sent | Contract Returned | Original Not-to-Exceed Amount | Updated Not-to-Exceed Amount |
|---|---|--------------------------------|--------------------------|---------------|-------------------|-------------------------------|------------------------------|
| Acceptional Minds LLC | Living skills for autistic and/or behaviorally-challenged children and their families | Children | CLTS | 1/7/2016 | 1/15/16 | \$75,000 | \$75,000 |
| Adams L AFH | 3-4 bed traditional adult family home | MH/AODA | Behavioral Health | 11/30/15 | 1/5/16 | \$111,218 | \$116,510 |
| Advocates for Healthy Transitional Living LLC | Treatment foster care placing agency and respite care | High behavioral needs children | CABHU, CPS, CLTS | 1/19/16 | 1/26/16 | \$275,000 | \$275,000 |
| Advocates Extension LLC | Counseling, daily living skills, summer programming, respite care, CCS services | High behavioral needs children | CABHU, CPS, JJ, CLTS | 1/19/16 | 1/26/16 | \$700,000 | \$707,500 |
| Agnesian Healthcare Inc. | Autism services | Children | CLTS | 11/30/15 | 1/11/16 | \$22,100 | \$50,000 |
| American Foundation of Counseling | Treatment foster care placing agency | Children | CPS | 12/7/15 | 1/11/16 | \$100,000 | \$200,000 |
| Anderson, Campbell Educational Teaching (ACE) | Daily living skills training | Children | CLTS | 11/17/15 | 1/11/16 | \$24,000 | \$24,000 |
| Angel's on Arcadian | CBRF (assisted living) | DD, PD | C-COP | 11/30/15 | 1/28/16 | \$150,000 | \$150,000 |
| Anna's Healthcare (formerly County Living) | CBRF (assisted living) | MH/AODA | Behavioral Health, C-COP | 11/30/15 | 1/19/16 | \$180,000 | \$180,000 |
| ASPIRO Inc. | Birth to 3 services, respite, prevocational training, adult day programming | DD youth/children | C-COP, CLTS, BT3 | 12/17/15 | 1/4/16 | \$414,500 | \$429,500 |
| Bellin Health Occupational Health Solutions | Drug screenings | Adult parents | CPS | 11/30/15 | 1/19/16 | \$25,000 | \$25,000 |
| Bellin Psychiatric Center | Inpatient psychiatric and detox services | MH/AODA | Behavioral Health | 1/25/16 | 2/8/16 | \$10,000 | \$235,000 |
| Better Days Mentoring | Youth mentoring services, daily living skills | Youth | JJ | 12/21/15 | 1/5/16 | \$25,000 | \$25,000 |
| Boll Adult Care Concepts | Corporate adult family home (assisted living) with CCS services for high needs behavioral health | MH/AODA | Behavioral Health, C-COP | 12/17/15 | 12/29/15 | \$825,000 | \$825,000 |
| Brotoloc Health Care System | CBRF and corporate adult family homes (assisted living) | PD with MH issues | C-COP | 11/30/15 | 1/14/16 | \$558,000 | \$558,000 |
| Caravel Autism Services | Autism services | Children | | 12/1/15 | 12/16/15 | \$375,000 | \$375,000 |
| Care for All Ages (CFAA) | CBRF (assisted living), child day care | Children | CPS | 11/30/15 | 1/11/16 | \$50,000 | \$50,000 |
| Catholic Charities of the Diocese of GB | Teen Parenting program, fiscal agent services | Teens | CPS | 11/30/15 | 12/21/15 | \$169,406 | \$169,406 |
| Centerpiece LLC | Autism services | Children | CLTS | 11/30/15 | 12/11/15 | \$190,000 | \$190,000 |
| Cerebral Palsy Inc. | Birth to 3 services, respite, adult day programming | DD youth/children | CLTS, C-COP, BT3 | 12/17/15 | 12/29/15 | \$314,500 | \$314,500 |
| Childrens Service Society | Treatment foster care placing agency | Children | CLTS | 12/7/15 | 12/29/15 | \$25,000 | \$65,000 |
| Chiloda Institute | Children high-needs residential care center | Children | CPS, CABHU | 1/14/16 | 1/25/16 | \$175,000 | \$175,000 |
| Clarity Care Inc. | CBRF (assisted living), home health care | PD with MH issues | C-COP | 12/16/15 | 1/28/16 | \$53,000 | \$53,000 |
| Communication Pathways LLC | Autism services | Children | CLTS, C-COP | 10/12/16 | 10/31/15 | \$40,000 | \$40,000 |
| Compass Development | CBRF (assisted living) | PD with MH issues | C-COP | 4/18/16 | 4/28/16 | \$45,000 | \$45,000 |
| Curative Connections (formerly NEW Curative) | Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services | MH/AODA | JJ, CPS, CLTS, C-COP | 12/17/15 | 1/7/16 | \$257,000 | \$262,000 |
| Curro Care LLC | Corporate adult family homes (assisted living) | PD with MH issues | C-COP | 11/30/15 | 12/29/15 | \$200,000 | \$200,000 |

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HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 12/27/2016

| Agency | Service(s) Description | Target Client | Program Unit(s) | Contract Sent | Contract Returned | Original Not-to-Exceed Amount | Updated Not-to-Exceed Amount |
|--|--|---|---|---------------------|---------------------|-------------------------------|------------------------------|
| Darnell Receiving Home Deer Path Assisted Living Inc. | Receiving home for emergency placements CBRF, corporte adult family homes (assisted living) | Children MH/AODA | CPS Behavioral Health, C-COP | 12/7/15 11/30/15 | 12/21/15 1/12/16 | \$19,710 \$300,000 | \$19,710 \$315,500 |
| Dodge County (DBA Clearview Behavioral Health) | Brain injury rehabilitation center | Adults w/traumatic brain injury | Behavioral Health | 11/30/15 | 1/4/16 | \$285,000 | \$285,000 |
| Dynamic Family Solutions | Family counseling/treatment programs | Families of juvenile delinquent | JJ | 12/29/15 | 1/19/16 | \$155,000 | \$155,000 |
| East Shore Industries | Day programming for PD/DD disabled | PD with MH issues | C-COP | 11/30/15 | 1/11/16 | \$10,000 | \$10,000 |
| Elsner AFH | 1-2 bed traditional adult family home | MH | Behavioral Health | 1/18/16 | 1/25/16 | \$15,826 | \$15,826 |
| Encompass Child Care | Child day care | Children | CPS | 11/30/15 | 12/21/15 | \$70,000 | \$70,000 |
| Engberg AFH | 1-2 bed traditional adult family home | PD with MH issues | C-COP | 11/30/15 | 12/7/15 | \$15,852 | \$15,852 |
| Exceptional Equestrians | Hippotherapy and therapeutic riding to clients with special needs | Children with disabilities | CLTS, C-COP | 10/4/16 | 10/27/16 | \$20,000 | \$20,000 |
| Expressive Therapies LLC | Music therapy for children | Children | CLTS | 5/16/16 | 5/26/16 | \$15,000 | \$15,000 |
| Family Care Specialists, Inc. | Treatment foster care placing agency | Children | CPS/JJ | 10/14/16 | 10/20/16 | \$50,000 | \$50,000 |
| Family Services of Northeast Wisconsin Inc. | CBRF (assisted living), CRISIS Center services, counseling, CCS services | MH/AODA, children | Behavioral Health, CABHU, APS, CPS, C-COP | 12/17/15 | 12/29/15 | \$2,440,015 | \$2,614,015 |
| Family Training Program | Parenting/family skills training | CSP parents, parents of juvenile delinquent | JJ, CSP | 12/29/15 | 1/11/16 | \$155,000 | \$155,000 |
| Golden House | Domestic abuse services | Adults in need | APS | 12/1/15 | 12/11/15 | \$63,086 | \$63,086 |
| Gonzalez AFH | 3-4 bed traditional adult family home | PD with MH issues | C-COP | 11/30/15 | 1/14/16 | \$50,300 | \$50,300 |
| Goodwill Industries | Prevocational services | PD with MH issues | C-COP | 12/1/15 | 12/21/15 | \$6,000 | \$6,000 |
| Green Bay Transit Commission - NO CONTRACT | Bus passes for transportation to/from school, meetings with parents, etc. | CPS case children and adults | CPS | --- | --- | \$15,000 | \$25,000 |
| Greenfield Rehabilitation Agency, Inc. | Birth to 3 services | DD children | BT3 | 7/21/16 | 7/25/16 | \$100,000 | \$100,000 |
| Helping Hands Caregivers | Supportive home care | PD with MH issues | C-COP | 12/1/15 | 1/11/16 | \$10,000 | \$10,000 |
| Home Instead Senior Care | Supportive home care | PD with MH issues | C-COP | 12/1/15 | 1/4/16 | \$10,000 | \$10,000 |
| Homes for Independent Living | CBRF (assisted living) | MH | Behavioral Health | 12/1/15 | 1/4/16 | \$260,000 | \$260,000 |

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 12/27/2016

| Agency | Service(s) Description | Target Client | Program Unit(s) | Contract Sent | Contract Returned | Original Not-to-Exceed Amount | Updated Not-to-Exceed Amount |
|--|--|------------------------------------|--|---------------|-------------------|-------------------------------|------------------------------|
| Improved Living Services | Corporate adult family homes (assisted living), CCS services | MH | Behavioral Health | 12/1/15 | 12/14/15 | \$331,000 | \$338,500 |
| Infinity Care Inc. | CBRF (assisted living), home health care | PD with MH issues | C-COP | 12/1/15 | 12/8/15 | \$130,000 | \$130,000 |
| Innovative Counseling | Autism services | Children | CLTS | 12/1/15 | 1/19/16 | \$10,000 | \$65,000 |
| Innovative Services | Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care | High-needs MH | Behavioral Health, CABHU, JJ, CPS, C-COP | 1/4/16 | 1/14/16 | \$1,814,200 | \$1,814,200 |
| KCC Fiscal Agent Services | Payor of client-hired personal care workers | Children with long-term care needs | CLTS | 12/8/15 | 12/29/15 | \$800,000 | \$800,000 |
| Klarkowski, Julie AFH | 1-2 bed traditional adult family home | Children | CLTS | 10/18/16 | 10/24/16 | \$15,000 | \$15,000 |
| Klien, Steven Dr. | Autism services | Children | CLTS | 12/1/15 | 12/10/15 | \$535,000 | \$535,000 |
| Krueger Receiving Home | Receiving home for emergency placements | Children | CPS | 12/7/15 | 12/29/15 | \$13,140 | \$13,140 |
| Lac Du Flambeau Lake Superior Chippewa Indians | Gookomis Endaad AODA residential treatment | Native American AODA | Behavioral Health | 3/14/16 | 4/18/16 | \$50,000 | \$50,000 |
| Lad Lake | Youth high-needs residential care center | Youth boys ages 9-21 | JJ, CPS | 12/1/15 | 1/4/16 | \$40,000 | \$40,000 |
| Lamers Bus Lines Inc. | Specialized transportation | DD youth transitioning to adults | CLTS | 12/1/15 | 12/21/15 | \$25,000 | \$25,000 |
| Lutheran Social Services | CBRF (assisted living) with CCS services | MH/AODA | Behavioral Health | 1/18/16 | 1/28/16 | \$765,000 | \$825,000 |
| Macht Village Programs Inc. (MVP) | Respite care, counseling, daily living skills, CCS services | High behavioral needs children | CABHU, CPS, JJ, CLTS | 12/1/15 | 1/11/16 | \$800,000 | \$800,000 |
| Matthews Senior Living | CBRF (assisted living) | PD with MH issues | Behavioral Health, C-COP | 12/1/15 | 1/7/16 | \$100,000 | \$100,000 |
| McCormick Memorial Home | CBRF (assisted living) | MH/AODA | Behavioral Health | 12/1/15 | 1/7/16 | \$162,500 | \$162,500 |
| Mv Brother's Keeper | Male Mentoring Program | Juvenile males | JJ | 10/4/16 | 10/31/16 | \$25,000 | \$25,000 |
| Mystic Meadows LLC | Corporate AFH (assisted living) | MH/AODA | Behavioral Health, C-COP | 12/1/15 | 12/10/15 | \$200,000 | \$200,000 |
| NEW Community Shelter Inc. | Homeless sheltering services | MH | Behavioral Health | 12/1/15 | 12/29/15 | \$40,000 | \$40,000 |
| Northwest Passage | Children high-needs residential care center | Children | CPS, CABHU | 12/1/15 | 12/15/15 | \$125,000 | \$125,000 |
| Options for Independent Living Inc. | CCS services, home modification assessments | MH/AODA | Behavioral Health, CLTS | 12/1/15 | 12/11/15 | \$15,000 | \$15,000 |
| Options Lab Inc. | Drug screenings | AODA, CPS parents | Behavioral Health, CABHU, JJ, CP | 12/1/15 | 12/21/15 | \$40,000 | \$40,000 |

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 12/27/2016

| Agency | Service(s) Description | Target Client | Program Unit(s) | Contract Sent | Contract Returned | Original Not-to-Exceed Amount | Updated Not-to-Exceed Amount |
|--|--|--|------------------------------|---------------|-------------------|-------------------------------|------------------------------|
| Options Treatment Program | AODA treatment, CCS services | AODA | Behavioral Health, CABHU, JJ | 12/17/15 | 1/25/16 | \$175,000 | \$199,680 |
| Paragon Industries | Daily respite care | Children with long-term care needs | CLTS | 12/1/15 | 1/14/16 | \$125,000 | \$200,000 |
| Parent Team - CLOSED AS OF 2/13/16 | Parenting/family skills training | CSP parents, parents of juvenile delinquent/MH | CABHU, CPS, JJ | 12/1/15 | 12/11/15 | \$200,000 | \$200,000 |
| Parmentier AFH | 3-4 bed traditional adult family home | MH | Behavioral Health, C-COP | 11/30/15 | 12/10/15 | \$44,217 | \$44,217 |
| Pathways to a Better Life LLC | AODA residential treatment | AODA | Behavioral Health | 8/16/16 | 8/16/16 | \$15,000 | \$15,000 |
| Phoenix Behavioral Health Services | Autism services | Children | CLTS | 12/1/15 | 12/8/15 | \$40,000 | \$40,000 |
| Pillar and Vine, Inc. | Treatment foster care placing agency | Children | CPS/JJ | 10/14/16 | 10/20/16 | \$50,000 | \$50,000 |
| Pnuma Health Care | CBRF (assisted living) | PD with MH issues | Behavioral Health, C-COP | 12/1/15 | 12/10/15 | \$200,000 | \$200,000 |
| Productive Living Systems | Corporate adult family homes, CBRF (assisted living), supportive apartment program | MH/AODA | Behavioral Health, C-COP | 1/12/16 | 1/29/16 | \$325,000 | \$325,000 |
| Psychological Consultants of Green Bay | Psychological assessments to determine competency | Elderly, DD | APS | 10/10/16 | 10/25/16 | \$35,000 | \$35,000 |
| Ravenwood Behavioral Health | Nursing home for high-needs MH clients | High-needs MH | Behavioral Health | 12/1/15 | 1/11/16 | \$100,000 | \$100,000 |
| Rehab Resources - BOUGHT OUT BY GREENFIELD 8/1/16 | Birth to 3 services | DD children | BT3 | 12/17/15 | 1/4/16 | \$200,000 | \$200,000 |
| REM Wisconsin | Corporate adult family home, CBRF (assisted living) | MH, PD with MH issues | Behavioral Health, C-COP | 12/8/15 | 12/21/15 | \$267,500 | \$286,535 |
| Res-Care Wisconsin - ENDED CONTRACT AS OF 6/2016 | Home health care | PD with MH issues | C-COP | 12/17/15 | 1/4/16 | \$10,000 | \$10,000 |
| Slaight AFH | 3-4 bed traditional adult family home | MH | Behavioral Health | 11/30/15 | 1/12/16 | \$48,452 | \$48,452 |
| Smet AFH | 1-2 bed traditional adult family home | MH | Behavioral Health | 11/30/15 | 12/29/15 | \$59,371 | \$59,371 |
| Social Thinkers | Social learning groups for children with social communication challenges | Children | CLTS | 10/4/16 | 11/7/16 | \$25,000 | \$25,000 |
| Southern Home Care Services - ENDED CONTRACT AS OF 12/27/16 | Home health care | PD with MH issues | C-COP | 12/17/15 | 1/4/16 | \$10,000 | \$10,000 |
| Spectrum Behavioral Health | CCS services | Children | CLTS | 1/26/16 | 2/23/16 | \$50,000 | \$50,000 |
| St. Vincent Hospital | Birth to 3 services, home delivered meals | DD children, PD with MH issues | C-COP, BT3 | 12/17/15 | 1/28/16 | \$100,000 | \$100,000 |

HUMAN SERVICES
2016 PROVIDER CONTRACT LIST - 12/27/2016

| Agency | Service(s) Description | Target Client | Program Unit(s) | Contract Sent | Contract Returned | Original Not-to-Exceed Amount | Updated Not-to-Exceed Amount |
|--------------------------------|---|-----------------------------------|-----------------------------------|---------------|-------------------|-------------------------------|------------------------------|
| Talbot AFH | 1-2 bed traditional adult family home | MH | Behavioral Health | 11/30/15 | 12/29/15 | \$6,000 | \$25,000 |
| Tomorrow's Children Inc. | Children high-needs residential care center | High behavioral needs children | CABHU | 12/21/15 | 12/30/15 | \$100,000 | \$100,000 |
| Trempealeau County Health Care | County-run adult family homes, CBRF (assisted living), and Institute for mental disease | Very high-needs MH | Behavioral Health | 12/3/15 | 12/14/15 | \$1,166,000 | \$1,500,000 |
| United Translators | Interpreter/translation services | Non-english speaking | All | 6/27/16 | 8/8/16 | \$20,000 | \$20,000 |
| VanLanen Receiving Home | Receiving home for emergency placements | Children | CPS | 12/7/15 | 1/7/16 | \$19,710 | \$19,710 |
| Villa Hope | CBRF (assisted living), supportive apartment program | MH/AODA | Behavioral Health | 12/3/15 | 12/29/15 | \$1,589,472 | \$1,650,000 |
| Wisconsin Early Autism Project | Autism services | Children | CLTS | 12/3/15 | 12/15/15 | \$370,000 | \$370,000 |
| Wisconsin Family Ties | Family support and advocacy services | Parents of MH/juvenile delinquent | CABHU, JJ | 12/3/15 | 12/21/15 | \$26,000 | \$26,000 |
| Wisconsin Lock and Load LLC | Provides secure transportation to/from GB to other state facilities | MH, JJ | Behavioral Health, JJ, Drug Court | 10/27/16 | 10/31/16 | \$30,000 | \$30,000 |
| TOTAL | | | | | | \$20,897,075 | \$22,177,011 |

Brown County Human Services
New Non-Continuous/Non-Contracted and Contracted Providers
 December 27, 2016

| REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER | | | |
|--|--|----------------------|----------|
| PROVIDER | SERVICE DESCRIPTION | NOT-TO-EXCEED AMOUNT | DATE |
| Individual | Ongoing respite for another foster home | \$10,000 | 11/4/16 |
| AJD Guardianship | Guardianship services | \$10,000 | 11/4/16 |
| Individual | Ongoing respite for a non-relative | \$10,000 | 11/15/16 |
| DarJune Foundation | AODA recovery coaching services | \$10,000 | 11/17/16 |
| Psychodiagnostic Services LLC | Neuropsychological and psychiatric evaluation for drug court clients | \$10,000 | 11/22/16 |
| Individual | Ongoing respite for a non-relative | \$10,000 | 11/29/16 |
| Nicolet Townhomes | Rent payment for CPS client | \$10,000 | 12/1/16 |
| Individual | Reimburse client's mother for special needs gymnastics class | \$10,000 | 12/1/16 |
| Bruck Law Offices | Rent payment for a CPS client | \$10,000 | 12/13/16 |

| REQUEST FOR NEW PROVIDER CONTRACT | | | | |
|-----------------------------------|--|-----------------------|-------------------------------|----------|
| PROVIDER | SERVICE DESCRIPTION | TARGET CLIENTS | NOT-TO-EXCEED CONTRACT AMOUNT | DATE |
| Jackie Nitschke Center | AODA residential and intensive outpatient services | AODA adults and youth | \$100,000 | 12/15/16 |
| Marco Services Inc. | AODA residential services | AODA adults | \$100,000 | 12/15/16 |
| Mooring Programs Inc. | AODA residential services | AODA adults | \$100,000 | 12/15/16 |
| Nova Counseling Services | AODA residential services | AODA adults | \$100,000 | 12/15/16 |